



**Simmelweis University, Faculty of Medicine
Institute of Behavioural Sciences
CALL FOR APPLICATION FOR TEACHING ASSISTANT POSITION
for the International Mentoring Program
2026/2027 Academic Year I–II. Semester**

- The Institute of Behavioural Sciences, Semmelweis University is inviting students to apply for paid **Teaching Assistant** position for the subject **International Mentoring Program (two semesters)**.
- Only **medical students** who served at least one academic year as a mentor and **completed the mentoring program elective course** with an excellent grade can apply.

GRANTS AVAILABILITY:

- **Prized Teaching Assistant (TA) place for English program: 3 students**
- **Prized TA place for German program: 1 students**

DEADLINES AND REQUIRED TIME INVESTMENT

- **Application submission deadline:** Last day of the 2025/2026 spring semester exam period
- **Application evaluation deadline:** Beginning of the 2026/2027 fall semester diligence period
- **TA assignment duration:** 28 academic weeks corresponding to the academic fall and spring semesters of 2026/2027
- **Required duration of monthly involvement:** Minimum of 10 hours per month

TASKS OF THE TEACHING ASSISTANT

- **Tasks to be performed:** Participation in the organizational, communication, and administrative duties of the International Mentoring Program (IMP) under the supervision and guidance of Board Members and Institute staff. Tasks include:
 - Supporting the **organization of program events**, workshops, lectures, and supervisions
 - Helping track and document **attendance**
 - Assisting the teachers during practice sessions, lectures and related events
 - Helping track task performance of the mentors
 - Participating in team meetings related to the program's development
 - Promoting program visibility and supporting outreach efforts
- **Conditions for signing the semester:**
 - **Attendance and active participation** in assigned duties throughout the semester, confirmed by a supervising board member or program coordinator with a certificate of
 - Adherence to the code of conduct of the International mentoring Program

- **How to obtain the semester signature and certificate of completion:**
 - Upon verification of active participation and task completion, the supervising coordinator will issue a certificate of completion. It is the responsibility of the TA to ensure timely submission of this certificate to the Institute's administrative contact.
- **TA scholarship amount:** Based on the current dean's decision.
- **Requirements of application:**
 - Prior experience as a mentor
 - Completed the mentor program elective course with an excellent grade
 - Excellent communication and organizational skills
 - Proficiency in **English** (and **German** for applicants to the German program)
 - Familiarity with basic digital tools (Google Suite: Gmail, Drive, Sheets, etc.)
 - Ability to work collaboratively with a team of board members and university staff
 - Completion of the forms required by Semmelweis University from all teaching assistants

The applications must be addressed to Dr. Adrienne Stauder course leader and sent via email to the Secretariat of the Institute of Behavioural Sciences titkarsag.magatartastudomany@semmelweis.hu and to the International Mentoring program email: int.mentor.se@gmail.com the latest by the end of the spring exam period.

Budapest, 2026. May 18.

Prof. Dr. György Purebl
Director
Institute of Behavioural Sciences

