

## COURSE SYLLABUS

### Semmelweis University Faculty of Dentistry, Dentistry

Name of the course: **Thesis Preparation**

Credit value: **0**

Lessons (*in hours in the whole semester*): **3 from this, lectures: – practicals: – seminars: 3**

Type of the course: **compulsory obligatory elective elective criterion requirement**

Semester in which it is announced according to the curriculum: **9<sup>th</sup>**

Frequency of announcement (*per semester or year*): **Annually, fall semester**

The responsible educational and research organizational unit for teaching the subject: **Faculty of Dentistry, Dean's Office**

Academic year: **from 2025/2026**

Subject (Neptun) code: **FOKOSZD409\_1A**

Lecturer of the course: **Prof. Dr. Gábor Gerber** (supervisors, consultants)

Academic position: **Dean**

Contact: -

#### **The goals and place of the course in regards to the education of dental students:**

Following the selection and approval of the topic of the thesis, the course supports the completion of the thesis and the development of the chosen topic in accordance with academic standards. Consultations introduce students to the methods required to write a large-scale academic paper. The preparatory consultations aim to ensure consistent work and professional oversight; therefore, no strict thematic structure or requirements are imposed.

#### **Minimum requirements:**

- Understanding the formal and content-related requirements of the thesis
- Reviewing the criteria for topic selection and defining the thesis objectives
- Exploring the sources, options, and methods for literature research, as well as referencing rules and formatting standards, including how to compile the bibliography

During individual consultations, students receive ongoing guidance on developing their topic and structuring the thesis, covering the following:

- Completing data collection for the thesis
- Aligning the thesis objectives
- Designing and finalizing the structure of the thesis
- Reviewing and selecting appropriate methods for data collection and evaluation
- Drafting the thesis synopsis
- Writing the full thesis

*In addition to independent preparation, at least three contact hours with the supervisor are required.*

**Location of the course (*address of lecture hall, seminar room etc.*):**

The university workplace of the thesis supervisor.

<p><b>Competences acquired by completion of the course:</b> Critical thinking and analysis, communication skills, independent work, written expression of scientific reasoning</p>
<p><b>Pre-study requirements and prerequisites of course registration and completion, in case of a multi-semester subject, the standpoint of the educational-research unit on the concurrent subject registration and on the requirements of permission thereof : –</b></p>
<p><b>Number of students required for announcement of course (<i>min.</i>, <i>max.</i>), method of selection:</b> Not specified.</p>
<p><b>Method of course registration:</b> After personal consultation with the supervisor, department, Student Union, and the Dean's Office or the Center of International Training Programs (NHKK), and upon approval of the thesis topic and successful acceptance of the "Thesis Topic Registration Form" (7<sup>th</sup> semester), the student enrolls in the course in NEPTUN (in the 9<sup>th</sup> semester, during the period defined by the Dean's Office and the NHKK).</p>
<p><b>Detailed course/lecture description<sup>1</sup>:</b> (<i>to facilitate credit recognition in other institutions</i>)</p> <p>Following the selection and approval of the topic of the thesis, the course supports the completion of the thesis and the development of the chosen topic in accordance with academic standards. Consultations introduce students to the methods required to write a large-scale academic paper. The preparatory consultations aim to ensure consistent work and professional oversight; therefore, no strict thematic structure or requirements are imposed.</p> <p><b>Minimum Requirements:</b></p> <ul style="list-style-type: none"> <li>• Understanding the formal and content-related requirements of the thesis</li> <li>• Reviewing the criteria for topic selection and defining the thesis objectives</li> <li>• Exploring the sources, options, and methods for literature research, as well as referencing rules and formatting standards, including how to compile the bibliography</li> </ul> <p>During individual consultations, students receive ongoing guidance on developing their topic and structuring the thesis, covering the following:</p> <ul style="list-style-type: none"> <li>• Completing data collection for the thesis</li> <li>• Aligning the thesis objectives</li> <li>• Designing and finalizing the structure of the thesis</li> <li>• Reviewing and selecting appropriate methods for data collection and evaluation</li> <li>• Drafting the thesis synopsis</li> <li>• Writing the full thesis</li> </ul>
<p><b>Courses (<i>compulsory and obligatory elective</i>) which in part or entirely overlap the topics of above course:</b> TDK (Scientific Students' Associations) work</p>
<p><b>Special academic work required for completion of the course<sup>2</sup>: –</b></p>
<p><b>Attendance on practices and lectures, replacement in case of missed sessions:</b> Determined individually by the supervisor/advisor.</p>
<p><del><b>Consequences of absence from sessions and exams: – törölve</b></del></p>
<p><b>Method of checking acquired knowledge during the study period<sup>3</sup>:</b> Determined individually by the supervisor/advisor.</p>
<p><b>Requirements of an accepted semester (<i>signature of the lecturer</i>):</b> As specified in the Faculty of Dentistry Thesis Procedures.</p>
<p><b>Type of the exam:</b> Signature</p>
<p><b>Requirements of the exam<sup>3</sup>: –</b></p>

<b>Grading of courses<sup>4</sup>. The possibility and requirements of an offered grade:</b>
<b>Exam registration:</b>
<b>Rules of repeating exams:</b>
<b>List of textbooks, lecture notes and recommended textbooks, online material:</b> Determined individually by the supervisor/advisor.
<b>Signature of course lecturer:</b>
<b>Signature of head of department:</b>
<b>Date of submission:</b>
<b>Opinion of OKB:</b>
<b>Notes from the Dean's Office:</b>
<b>Signature of Dean:</b>

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<sup>1</sup> Detailed and numbered for each week of theoretical and practical lessons one by one. In an annex, cannot be attached appendix!

<sup>2</sup> Eg. homework, report, midterm exam etc. Topics, dates, method of retake and replacement

<sup>3</sup> List of topics in case of theoretical exam, thematic and method in case of practical exam

<sup>4</sup> Method of inclusion of theoretical and practical exams. Method of inclusion of midterm assessments.