

Examination Organized Outside the Academic Year – EOAY request

Student data:

Name:
Neptun-code:
Academic year:
Faculty, and the year you are in: 1 2 3 4 5 6

I wish to take the following subject(s) in the EOAY examination period:

Subject code	Full name of the subject

Please make sure you still have examination chance of the subject (3 exam chance per academic year)

Fourth exam chance request for the EOAY

(Fill in if necessary)

Subject code:	
Full name of the subject:	
The exact date of the examination:	
Academic year:	
Faculty, and the year you are in: 1 2 3 4 5 6	

Article 36 [General Rules for Assessment Result Upgrade and Retake]

(2) Unless otherwise specified in these Regulations, the first occasion announced by the educational-research unit for retake shall be free of charge for students.

- *Based on this rule, there should be a third and fourth examination retake fee payment in Neptun.*

To transcribe the retake fee for yourself in Neptun, go to:

1. Finances / Payment in Neptun
2. Click 'Transcribe item'
3. Choose 'retake exam' from the menu
4. Choose the current term
5. Choose the subject
6. Click 'Create item'
7. Once the item is transcribed, please check the box in the line of the item and click the 'Pay in' button. You will be redirected to a Simple Pay page where you will be able to pay the transcribed penalty.

34. § [Participation in Examinations]

(11) If a student has failed an examination, they may attempt to take the exam two more times in the same examination period in the form of a retake examination and a second retake examination. The student is allowed to have a third retake examination but only in one subject per semester. The student is not allowed to have a fourth retake examination in the same subject in the same semester – no special permission shall be granted for a fourth retake examination.

Semmelweis University Organizational and Operational Regulations – Part III. Student Standards – CHAPTER III.2 STUDY AND EXAMINATION REGULATIONS

Article 35 [Examinations taken outside the academic year]

(1) Students of medicine in a single-cycle long (i.e., undivided) program and master's degree students in health sciences who are unable to fulfill their examination requirements during the spring semester examination period may take an examination organized outside the academic year (hereinafter: EOAY examination). The result of an EOAY examination shall be considered as that of an examination taken during the spring semester of the relevant academic year. If the university has a vacant Hungarian statefunded position, the reclassification decision made by 31 July at the latest shall be reviewed and, if necessary, adjusted in the light of the EOAY results. An EOAY may be completed during the spring semester of the relevant academic year in the period specified in paragraph (6).

(2) In the single long-cycle medical program and master's programs in health sciences, students may take an EOAY described in paragraph (1) in any course they registered for but failed to complete in the relevant spring semester taking the available examination dates into account. The following conditions shall be met: the Registrars' Office shall be notified with the examination subjects listed, until the end of the working day following the last day of the examination period, and the student shall not have been dismissed by the end of the spring semester examination period; this is also relevant in cases when the student is exempt from expulsion under a decision of the competent Examination and Studies Committee with regards to special permission. If the student's expulsion is pending and the student is eligible for and also signed up for an EOAY in due time, the Committee shall suspend the proceedings until the result of the EOAY is announced, and then, taking these into account, shall decide either to cancel the proceedings or to proceed with the expulsion.

(3) Taking the examination referred to in paragraph (2) shall not be considered as course registration.

(4) In the case of EOAY, during the period specified in paragraph (6), the student may take examinations in any subject, taking as many examination occasions as they may have at their disposal in the given semester.

(5) If the student passes an EOAY, the failure to complete the course(s) during the relevant semester, passed with an EOAY, shall not be considered as course omission.

(6) The EOAY date shall be set in a way to make sure that during the 5 working days following the Hungarian national holiday of 20th August, students shall be able to take their examinations according to paragraph (11) of Article 34. The examinations shall be organized in such a way that all the students concerned can register for and sit for the exam.

(7) In the case of EOAYs, it is not necessary to fulfill the general conditions of examination announcement described in these Regulations. If a student fails to complete a course with EOAY, they may register for a CV course announced during the next semester, provided they still have examination opportunities left, taking into account the difference between the total

number of their failed EOAYs and the total number of all examination opportunities specified in paragraph (11) of Article 34.

(8) Students may retake a failed EOAY in the semester when the course is next announced, taking into account the difference between the number of failed examinations in the given course, the unsuccessful EOAYs and the number of examinations specified in paragraph (11) of Article 34.