



**SEMMELWEIS UNIVERSITY**  
**FACULTY OF MEDICINE**

*Department of Pharmacology and Pharmacotherapy*

*Director*

**Peter Ferdinandy, MD, PhD, DSc, MBA**

## ANNOUNCEMENT

*The Institute of Pharmacology and Pharmacotherapy*  
according to the Organizational and Operational Regulations of the University  
**call for applications for**  
**Teaching Assistant (TA) positions**

at the department for the Academic year 2023/24 (for the 1st or both semesters, max 50 hours / month) as follows.

Students in the 4th or higher years with an average grade of at least four in the previous year and with a mark 5 (exceptionally 4) in the subject of Pharmacology and pharmacotherapy can apply. Active scientific student work (TDK) in the institute is an advantage.

**The application must be submitted to the head of the institute on paper by the 7<sup>th</sup> of July 2023.**

The head of the institute - with his evaluation and recommendation - sends the application to the Dean's Office within 10 working days after the deadline for submitting the application.

**The Dean makes his decision, with the involvement of the Student's Union, no later than the beginning of the autumn semester and simultaneously notifies the student and the respective institute.**

In addition to the personal data, the applicant should describe his/her TDK work, average academic result achieved in the previous academic year and the mark of his/her final pharmacology exam.

The application can be submitted for *paid or free* TA position.

The TA assignment is for one academic year. The assignment may be revoked before the end of the academic year if the student fails to fulfill or neglects his/her duty as a TA or behaves unworthily to a university student.

Tasks of the TA:

- a) participation in the teaching and educational work of the institute (department) under the supervision of an instructor;
- b) participation in institute / departmental projects under the supervision of an instructor;
- c) the managing of administrative matters under the supervision of an instructor or supervisor (which may not affect participation in specific examination and other reporting activities or the use of the NEPTUN system);
- d) supervision at written examinations under the supervision of an instructor or supervisor;
- e) meaningful participation in the contact between the department and the students;
- f) participates in teaching and research activities under the supervision of an instructor or supervisor in order to acquire sufficient training and proficiency.

The maximum monthly employment time of the TA is 50 hours.

In case of successful application and being appointed as a TA, the head of the institute will issue a monthly performance certificate of the TA performance.

**By the last day of the term-time of the spring semester, the TA should prepare a detailed report** on his/her activities for the head of the department. The head of the institute sends the approved report to the Dean's Office.

Further provisions on TA activities are set out in Semmelweis University Organizational and Operational Regulations - BOOK III., Student Requirements - PART III.4. of the Reimbursement and Allowance Regulations.

Budapest, 08 May 2023.



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Professor of Pharmacology, Director