Change of accommodation

only for students

IMPORTANT:

1. Third-Country Nationals might report the relocation (change) of address ONLY ONLINE via EnterHungary.

2. You will receive the new e-certificate via EnterHungary. You will find it in your storage.

3. When submitting application for residence permit, it is also possible to report the new address. However, please remember, if the relocation/change of address is earlier than the application, then you should do the report separately (see point 1. above).

4. If your accommodation has not been changed since you applied at the Embassy, please do not apply for it. In this case you will get your e-certificate in personal when you pick up your residence permit.

5. If you have a case under process (e.g. extension of residence permit) and your address changed during this, you DO NOT HAVE TO start a new accommodation change case, only submit the new documents to the current case.

Required documents for report of accommodation change

1.   Copy of valid passport (first page is enough)

2.   Signed accommodation report form by both parties, which you can download in advance from our website:

http://oif.gov.hu/index.php?option=com_k2&view=item&layout=item&id=543&Itemid=1291&lang=en#

Or

EnterHungary will create the above-mentioned document with the data you provided after the submission. In this case you must upload it as soon as possible

If your address has changed, please follow the next steps to get the QR certificate:

1.step: Click on „new application"

MY CASES

Cases of the recent period

new application

2.step: Choose „Announcement" and then „Notification of change of accommodation"

new application

Select case type

EEA citizen and the family member of an EEA citizen

Application for residence permit

Application for temporary residence permit (working holiday)

permanent residence permit (settlement)

Announcement

If you hold a residence permit in Hungary and wish to report a change of your accommodation, or as an employer, you wish to report the commencement, termination or frustration of the employment of a foreign employee

- Announcement In Case Of Student Mobility
- Commencement Of Employment
- Commencement/termination Of Employment
- Employment Has Not Commenced
- Notice In Case Of Researcher Short-Term Mobility
- Notification Of Change Of Accommodation
- Termination Of Employment

Announcement of the birth of a child

Application for extension of immigration, permanent residence, interim permanent residence

Step 3: Fill your genereral datas and then click „save"

- Please avoid the use of special characters (eg. „ä")

EDIT: ANNOUNCEMENT

back

Personal details of the applicant

Surname (as in passport)*:	Minta	First name (as in passport)*:	Béla
mother's maiden name*:	Példa	mother's first name*:	Eszter
date of birth*:	1997-09-25	country of birth*:	United States
place of birth*:	Colorado	no*:	Male
citizenship*:	American	marital status*:	Single
email address*:	xxxxx@xxxx.com	phone number*:	0000000000

back   Save

Step 4: After you have filled the required fields, you have to see the following page:

- **If you want to edit something in this page, you have to click on „edit".**

ANNOUNCEMENT, NOTIFICATION OF CHANGE OF ACCOMMODATION

back

Announcement (filled)   Notification of change of accommodation (not completed)   file attachments

Edit »

Personal details of the applicant

Surname (as in passport)*:	Minta	First name (as in passport)*:	Béla
mother's maiden name*:	Példa	mother's first name*:	Eszter
date of birth*:	1997-09-25	country of birth*:	United States
place of birth*:	Colorado	no*:	Male
citizenship*:	American	marital status*:	Single
email address*:	xxxxx@xxxx.com	phone number*:	0000000000

Edit »

Delete application   back

Step 5: Click on *„Notification of change of accomodation"* and fill all the fields, then click on „Save".

ANNOUNCEMENT, NOTIFICATION OF CHANGE OF ACCOMMODATION

back

Announcement (filled) | Notification of change of accommodation (not completed) | file attachments

Edit »

details of travel document

travel document number: [ ]   expiry date of travel document: [YYYY-MM-DD]

Residence permit number*: [ ]

Details of the applicant's accommodation in Hungary

postcode*: [ ]   town*: [ ]

district: [ ]   name of public place*: [ ]

type of public place*: [--please select--]   house number*: [ ]

building: [ ]   staircase: [ ]

floor: [--please select--]   door: [ ]

legal title of residence: [--please select--]

Edit »

Delete application   back

EDIT: NOTIFICATION OF CHANGE OF ACCOMMODATION

back

details of travel document

travel document number: [123456]   expiry date of travel document: [2025-05-30]

Residence permit number*: [000000000]

Details of the applicant's accommodation in Hungary

postcode*: [1141]   town*: [Budapest]

district: [14]   name of public place*: [Mogyoródi]

type of public place*: [Street]   house number*: [126]

building: [ ]   staircase: [ ]

floor: [--please select--]   door: [ ]

legal title of residence: [Tenant]

back   Save

Step 6: After you have filled all the neccessary fields and saved the proccess, you can see the button „submit application",

- **IMPORTANT:** Without file attachments you can't submit the application, you have to continue the application proccess.

ANNOUNCEMENT, NOTIFICATION OF CHANGE OF ACCOMMODATION

back

| Announcement (filled) | Notification of change of accommodation (filled) | file attachments |

Edit »

Personal details of the applicant

Surname (as in passport)*:	Minta	First name (as in passport)*:	Béla
mother's maiden name*:	Példa	mother's first name*:	Eszter
date of birth*:	1997-09-25	country of birth*:	United States
place of birth*:	Colorado	no*:	Male
citizenship*:	American	marital status*:	Single
email address*:	xxxxx@xxxx.com	phone number*:	0000000000

Edit »

submit application   Delete application   back

Step 7: Click on „file attachments" and attach all the neccesary documents to your case.

Mandatory documents:

- Copy of valid passport *(first page with personal datas)*

- Signed accommodation report by both parties (Accomodation report might be downloaded at the following link:http://oif.gov.hu/index.php?option=com_k2&view=item&layout=item&id=543&Itemid=1291&lang=en#*)*

OR

- *EnterHungary will create the above mentioned document with the data provided by you after submission. In this case you have to upload it as soon as possible!*

You can attach the documents in two ways.

1. If you have already submitted all the documents to your storage, you can select it from the drop-down menu.

ANNOUNCEMENT, NOTIFICATION OF CHANGE OF ACCOMMODATION

back

| Announcement (filled) | Notification of change of accommodation (filled) | file attachments |

Please select a document from your storage for all requested attachments, or upload new documents.

General documents to be attached

full copy of valid passport	--please select-- ˅	Upload »
residence permit	--please select-- ˅	Upload »
power of attorney, if any	missing	Upload »
signed datasheet for recording accommodation	missing	Upload »
apartment lease agreement, **or** document confirming the ownership of the apartment, **or** hosts statement.	--please select-- ˅	Upload »

submit application   Delete application   back

ANNOUNCEMENT, NOTIFICATION OF CHANGE OF ACCOMMODATION

back

| Announcement (filled) | Notification of change of accommodation (filled) | file attachments |

Please select a document from your storage for all requested attachments, or upload new documents.

General documents to be attached

full copy of valid passport	--please select-- ˅	Upload »
residence permit	--please select-- / Esztike (Esztike.jpg) / Esztike (Esztike.jpg)	Upload »
power of attorney, if any		Upload »
signed datasheet for recording accommodation	missing	Upload »
apartment lease agreement, **or** document confirming the ownership of the apartment, **or** hosts statement.	--please select-- ˅	Upload »

submit application   Delete application   back

2. If you wan to upload a new document that is not in your storage yet, you have to click on „upload" next to the drop-down menu. You have to select the type and give a name to the document. Under the „Name" of the document you can select the file that you want to upload. (In this example the file has been already selected and the name of it is „Esztike") After you selected the file, click on „upload".

IMPORTANT: with this step you upload the file only to your storage, not to your case!

After you have uploaded the file to your storage, you can select it from the drop-down menu.

Step 8: If you have submitted all the necessery documents, you can submit your case. First of all click on „submit application" and then (if everything is correct) on „ok".

IMPORTANT: If some documents are missing (for example power of attorney) you have to click on „submit application" and then on „ok" twice. At the first time you will see a message to check the attachments, but after you click on the „submit application" and then on „ok" again, you can upload your case.

ANNOUNCEMENT, NOTIFICATION OF CHANGE OF ACCOMMODATION

back

Announcement (filled) Notification of change of accommo...

Please select a document from your storage for all requested

Enter Hungary ✖

⚠ Are you sure to submit your application? No modifications allowed later.

OK Cancel

General documents to be attached

full copy of valid passport	Esztike (Esztike.jpg) ⌄	Upload »
residence permit	Esztike (Esztike.jpg) ⌄	Upload »
power of attorney, if any	missing	Upload »
signed datasheet for recording accommodation	missing	Upload »
apartment lease agreement, **or** document confirming the ownership of the apartment, **or** hosts statement.	Esztike (Esztike.jpg) ⌄	Upload »

submit application   Delete application   back

ANNOUNCEMENT, NOTIFICATION OF CHANGE OF ACCOMMODATION

The application does not seem finished, please check the attachments once more.

back

Announcement (filled)   Notification of change of accommodation (filled)   file attachments

Edit »

Personal details of the applicant

Surname (as in passport)*:	Minta	First name (as in passport)*:	Béla
mother's maiden name*:	Példa	mother's first name*:	Eszter
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Edit »

submit application   Delete application   back

ANNOUNCEMENT, NOTIFICATION OF CHANGE OF ACCOMMODATION

The application does not seem finished, please check the attachments once more.

back

Announcement (filled)   Notification of change of accommodation (filled)   file attachments

Edit »

Personal details of the applicant

Enter Hungary   ✖

⚠ Are you sure to submit your application? No modifications allowed later.

OK   Cancel

Field	Value		Value
Surname (as in passport)*:	Minta	sport)*:	Béla
mother's maiden name*:	Példa		Eszter
date of birth*:	1997-09-25		United States
place of birth*:	Colorado	no*:	Male
citizenship*:	American	marital status*:	Single
email address*:	xxxxx@xxxx.com	phone number*:	0000000000

Edit »

submit application   Delete application   back

This page appears if you have done everything properly, and this means that the submission is successful.

MY CASES

Cases of the recent period

new application

| EH10603350 | Béla Minta | announcement, notification of change of accommodation | | 2023-05-30 12:45 |