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SEMMEWEIS UNIVERSITY

FACULTY OF MEDICINE

Examination and Studies Committee

Chairperson
Dr. Edit Buzás

INFORMATION on the procedure for reviewing applications for student transfer to Semmelweis University Faculty of Medicine

Based on the Semmelweis University Organizational and Operational Regulations – Book III Student Standards – Part III.2 Study and Examination Regulations, Article 17 (4), the Examination and Studies Committee (hereinafter: Committee) decides on student transfer applications, taking into consideration the applicant's academic results and other circumstances, with the exception of cases where the student has acquired fewer than 30 credits in the former (transferring) institution.

In all cases, the substantive evaluation of transfer applications shall take place following the completion of the credit transfer procedures, after the deadline of July 15th, in the second half of August.

The Committee shall make decisions after considering the following:

- Transfer may only be requested from an undivided training program.
- Transfer may only be requested by a student who has acquired at least 30 credits in the former (transferring) institution.
- **Detailed justification** is required in all cases. Documented support of the justification is not mandatory but recommended where possible, as it can serve as a point of reference enabling the Committee to make an informed decision.
- Students are required to complete at least a third of the credit value of the training in the given training program, after the transfer has taken place, therefore transfer **may be requested for the 9th semester at the latest**.
- A prerequisite for admission is that **the weighted average** of the student submitting the application **must be at least 3.51 in the last two semesters prior to the transfer**.
- The student is **required to have an average above 3.51 in the case of subjects accepted** during the preliminary credit transfer procedure **and influencing the qualification of the diploma at the Faculty** {these include the subjects concluded by final examinations and certain subjects that are concluded by end-term examinations, such as: *Medical Biology or Cell Biology (phased in from the academic year 2016/2017), Medical Chemistry, Genetics and Genomics, Immunology, Otolaryngology, Dermatology, Clinical Genetics (phased in from 2021), Oncology (from 2025), Orthopedics, Pulmonology (from 2025), Radiology, Urology, Forensic Medicine, Ophthalmology, Oral Surgery and Dentistry*}.

Budapest, March 2021.

Dr. Edit Buzás