

**LETTER OF ACCEPTANCE**  
**FOR OBLIGATORY INTERNSHIP IN PSYCHIATRY**  
**AS PART OF THE STUDENT'S SIXTH YEAR'S CURRICULUM**

**Student's Name:** .....

*Date and place of birth:* .....

**Information about the HOST HOSPITAL/ CLINIC abroad:**

*Name* .....

which is affiliated with .....

.....*University in*.....

*Address of the hospital:*.....

*Clinical departments functioning in the hospital:*.....

.....

*Number of inpatients and outpatients cared for per year:* .....

.....

*Clinical training programmes established in the hospital*.....

.....

.....

**Duration of practice: from** ..... **to** .....

The above student of SEMMELWEIS UNIVERSITY, Budapest is authorized to perform his/her clinical rotation in our department according to the attached requirements set by the Department of Psychiatry and Psychotherapy at Semmelweis University.

**Essential requirements for the FINAL EXAM of PSYCHIATRY**

1. *The 6th year includes a 3-week-long rotation in Psychiatry in a hospital or clinic which is accredited for teaching by Semmelweis University.*
2. *Before starting your rotation abroad, you have to present at our department an officially signed and stamped statement of acceptance issued by the teaching hospital abroad where you intend to spend your rotation.*
3. *The Psychiatry rotation consists of 8 hours on 20 (4x5) workdays at psychiatric wards. Students participate in the everyday work of the wards, in patients' admission, evaluation and treatment. One all-night-duty is part of the rotation period.*
4. *Writing a case report during rotation period is an obligatory task for every student. A **Guide for the Case Report** is available on the website of our department: <http://www.psych.sote.hu>. Case reports should not include patients' personal data (name, birth date, insurance number, etc. ). **Only those practice places are acceptable where the release of the case report is not forbidden by law.***
5. *Students are eligible to sit the final exam in Psychiatry if they are able to submit to the examiner the following documents:*
  - a) *the signed and stamped **Certificate** of the practice <http://www.psych.sote.hu>*
  - b) *the case report signed by your tutor*
  - c) *the mark for the case report*
  - d) *the completed and signed **Register of Observed Psychiatric Conditions** <http://www.psych.sote.hu>*

*Without these documents students are not allowed to take their final exam in Psychiatry.*
6. *Final exams are after the last week of the 3-weeks-long official rotation.*  
**Sign up for the exam through the NEPTUN SYSTEM.**

**Date:** .....

.....

**Name of Hospital/Clinic**

.....

**Name in capital letters**

.....

**Name of the Professor in Charge  
Head of the Department**

.....

**Name in capital letter**