



SEMMELWEIS UNIVERSITY

Faculty of Medicine

Department of Pulmonology

Head of the Department

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**Prof. Dr. Veronika Müller, University Professor, Head of the
Department**

PATIENT INFORMATION
ABOUT THE PATIENT'S RIGHTS AND OBLIGATIONS
DURING HEALTHCARE PROVISION

English Translation

PATIENT INFORMATION ABOUT THE PATIENT'S RIGHTS AND OBLIGATIONS DURING HEALTHCARE PROVISION

Dear Madam! Dear Sir!

We provide you with this information with the intention that the time you spend at the healthcare provider for your recovery should be spent as informed as possible: know your environment, the location of examinations, and the schedule given to you. In this information, we summarize your rights and obligations, the House Rules of the healthcare provider, their availability, and the rules that apply during your stay here.

During your healthcare provision, you are entitled to the rights defined by law, which are as follows: the right to human dignity, to healthcare, to contact, to leave the healthcare institution, to information, to self-determination, to refuse care, to access healthcare documentation, and the right to medical confidentiality. The enforcement of patient rights, their exercise, and the examination of patient complaints are governed by Act CLIV of 1997 on healthcare, Section 6. §-29. §. The cited law is also available on the healthcare provider's website.

The collection and processing of health data is part of medical treatment. The legal basis for data processing is Article 6 (1) b) c) of the European Data Protection Regulation (GDPR). The general data protection information is available on the Semmelweis University healthcare provider's website.

The patient rights representative at the healthcare provider is Dr. András Mina, mobile: +36 20 4899 577

Email: <mailto:andras.mina@ijb.emmi.gov.hu>

The patient rights representative operates independently of the healthcare provider, carrying out their activities within the framework of the Integrated Rights Protection Service.

The internal operation of patient care is regulated by the House Rules. Please read the House Rules carefully. For questions or requests, the head nurse can be of assistance. The House Rules are available on the notice board of the nursing station, on the ward announcement board, and on the clinic website. You and your relatives are obliged to comply with the laws relating to patient care, to respect the rights of other patients, and the exercise of rights may not violate the rights of those participating in healthcare provision guaranteed by law, nor the order of the healthcare provider.

ADMISSION PROCEDURE: Bring a valid photo ID, TAJ card, your existing prior discharge summaries, and other documents related to medical treatments. Please bring your necessary medicines and medical aids!

At the administrative admission, you can declare in writing whether you request or do not request a printed discharge summary.

After the administrative admission, basic examinations deemed necessary by the healthcare providers involved in your care will take place (e.g. laboratory tests, ECG, ultrasound, etc.). The detailed description of the examinations can be found on the clinic website <https://semmelweis.hu/pulmonologia/>. Your cooperation is needed for the care to also include the attending doctors, so we ask that you inform us as fully as possible about your previous illnesses, operations, other circumstances relevant to diagnosis, for developing the treatment plan, and keeping records related to medical treatment.

You will receive information about your health status during treatment from the healthcare professionals taking part in your care before the care starts, and subsequently from the specialist physicians responsible for your treatment during working hours, at a pre-arranged time, or during the visit. In special medical cases (e.g. serious condition, altered consciousness), it may be necessary to notify the person designated at your admission. Telephone information cannot be provided about your condition in any way.

We do not take responsibility for valuables brought in by the patient, therefore we ask that you do NOT bring valuables with you, or place them in the ward storage, which we keep locked and attach to the documentation. In this, the ward manager, or the nurse admitting you can help. If you request a storage check, we will do it. Personal valuables should be reported to the system for their possible loss or damage, after which you must file a police report.

Visiting hours at the healthcare provider are from 15:00 to 19:00. On the NILO ward, visiting hours are between 17:00 and 18:00. One patient can receive a maximum of 2 visitors at a time so as not to disturb fellow patients or the care. If you are bedridden, please ask your visitor to accept you in the dining room.

A unique visit outside visiting hours can be authorized by the ward/department head nurse — with the notification of the service manager nurse — in writing.

There is an opportunity to practice your religion; a pastoral service is available at the healthcare provider; please indicate this need to the ward head nurse. Smoking, alcohol consumption, or the use of any kind of illegal, mood-altering substance is forbidden on the entire premises of the healthcare provider. Smoking is only permitted outside the healthcare provider's main entrance at a distance of more than 10 meters, or within the healthcare provider's premises at a designated smoking area.

Please, if you wish to leave the building during your healthcare provision, always inform the ward nurse, and — depending on your condition — request permission from your treating physician.

Signature of Patient/ward legal representative/next of kin:

Legible name of signatory:

Budapest, 20.....