

**LETTER OF ACCEPTANCE**  
**FOR OBLIGATORY INTERNSHIP IN PSYCHIATRY**  
**AS PART OF THE STUDENT'S SIXTH YEAR'S CURRICULUM**

**Student's Name:** .....

*Date and place of birth:* .....

**Information about the HOST HOSPITAL/ CLINIC abroad:**

*Name* .....

which is affiliated with .....

.....*University in*.....

*Address of the hospital:*.....

*Clinical departments functioning in the hospital:*.....

.....

*Number of inpatients and outpatients cared for per year:* .....

.....

*Clinical training programmes established in the hospital*.....

.....

.....

**Duration of practice: from** ..... **to** .....

The above student of SEMMELWEIS UNIVERSITY, Budapest is authorized to perform his/her clinical rotation in our department according to the attached requirements set by the Department of Psychiatry and Psychotherapy at Semmelweis University.

**Essential requirements for the FINAL EXAM of PSYCHIATRY**

1. *The 6th year includes a 3-weeks-long rotation in Psychiatry in a hospital or clinic which is accredited for teaching by Semmelweis University.*
2. *Before starting your rotation abroad, you have to present at our department an officially signed and stamped statement of acceptance issued by the teaching hospital abroad where you intend to spend your rotation.*
3. *The Psychiatry rotation consists of 8 hours on 15 (5x8) workdays at psychiatric wards. Students participate in the everyday work of the wards, in patients' admission, evaluation and treatment. One duty shift is part of the rotation period.*
4. *Writing a case report during rotation period is an obligatory task for every student. A sample case report is available at the website of our department ([http://www.sote.hu/intezetek/oktatas/?inst\\_id=51&page\\_id=5](http://www.sote.hu/intezetek/oktatas/?inst_id=51&page_id=5)). Case reports should not include patients' personal data (name, birth date, insurance number, etc. ). **Only those practice places are acceptable where the release of the case report is not forbidden by law.***
5. *It is important to bring to the final exam*
  - a) *the signed and stamped **Certificate** of the practice: Certificate of 3-week obligatory internship in Psychiatry [http://www.sote.hu/download/inst51/certificatefinal2007\\_05\\_03.doc](http://www.sote.hu/download/inst51/certificatefinal2007_05_03.doc)*
  - b) *the case report*
  - c) *the mark for the case report****Without these documents students are not allowed to take their final exam in Psychiatry.***
6. *The final exams are scheduled for the week after the official rotation.. Please note that you are only entitled to the final exam in the last week of the official rotation if you have permission (=valid exam application on NEPTUN) to do so. In this case - and only in this case - it is enough for the hospital to certify a week less of the rotation. **Sign up for the exams: through the NEPTUN SYSTEM.***

**Date:** .....

.....

**Name of Hospital/Clinic**

.....

**Name in capital letters**

.....

**Name of the Professor in Charge  
Head of the Department**

.....

**Name in capital letter**