# Student Training Agreement for Self-Financed Doctoral Students

This agreement is concluded in accordance with Act CCIV of 2011 on Higher Education and Government Decree No. 387/2012 (XII.19.) on doctoral schools, doctoral procedures, and habilitation, between:

## University Details

Name: Semmelweis University

Address: 1085 Budapest, Üllői út 26.

Institution ID: FI 62576

Represented by: Dr. Béla Merkely, Rector; Dr. Lívia Pavlik, Chancellor

Tax number: 19308674-4-44

Group VAT ID: 17784234-5-44

Bank account number: OTP 11784009-22236665

Acting organizational unit: Doctoral School

Authorized signatory: Prof. Dr. Zoltán Benyó, President

## Student Details

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Birth name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place and date of birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Citizenship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ID card number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Permanent address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place of residence: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Highest level of education completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Social security number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Doctoral Training Details

Name of the doctoral school: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Form of doctoral training: [ ] full-time [ ] correspondence

Duration of the doctoral training: 48 months

Start date of the doctoral training: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Planned end date of the doctoral training: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the research site of the doctoral training: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of the doctoral research topic: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## 1. Subject of the Doctoral Training

The Parties acknowledge that the Student is enrolled in the doctoral training program at the University and holds student status. The Parties agree that the Student, as part of their obligations arising from student status, shall participate in the University’s education and/or research-related activities.

The Student’s affiliation indicated in publications shall be one of the organizational units or doctoral schools of Semmelweis University. The Student acknowledges that without such affiliation, the publication cannot be used for obtaining the doctoral degree.

2**. Duration of the Agreement**

This agreement is concluded for a fixed term within the 202…/202.. academic year’s I/II semester, from ……………………………… to ………………………………….

## 3. Cost Bearing

**3.1** The Student acknowledges that the tuition fee is determined by the University Doctoral Council with the agreement of the Doctoral Student Government.

**3.2** The Student acknowledges that the costs of the doctoral training shall be borne by the Student unless assumed by a third party. The tuition fee for the 202/202 academic year is HUF 487,500 per semester, which may be reduced by up to 80% based on the supervisor’s recommendation, as per the attached tripartite agreement.

**3.3** The Student may enter into an agreement regarding tuition fee support with the supervisor and the supervisor’s employer.

**3.4** The tuition fee must be paid in full each semester as a prerequisite for enrollment and registration.

**3.5** The Student acknowledges that failure to fulfill the tuition payment obligation, without having been granted a payment deferral or installment payment option, results in the Student not having active status for the given semester.

**3.6** The Student acknowledges and consents that the University may deduct any overdue tuition fees and other costs payable under the Semmelweis University Organizational and Operational Regulations – BOOK III Student Requirements – PART III.4 Tuition and Benefits Regulations from the amount available in the University’s collective account starting from the day after the payment deadline, for the duration of the student status. The deduction may be made in multiple installments and repeated without limitation. The Student acknowledges that if the collective account does not contain sufficient funds to cover the debt, the University may enforce the claim through legal proceedings in accordance with the Semmelweis University Debt Management Regulations.

**3.7** The Student’s student status and payment obligations are subject to the applicable laws and the University’s regulations issued in accordance with those laws, including faculty-level regulations.

## 4. Student’s Obligations

The Student undertakes to:

* Fulfill the academic and research requirements necessary for the comprehensive exam during the training and research phase;
* Fulfill the conditions required for obtaining the doctoral degree during the research and dissertation phase;
* Refrain from any conduct that may harm or infringe upon the rights or legitimate interests of other participants in the doctoral training, instructors, or the University (the Student shall be liable for any damages caused in accordance with the provisions of the Civil Code);
* Comply with the University’s house rules, fire, labor, accident, and environmental protection regulations.

## 5. Sanctions Related to Breach of Student Obligations

By signing this agreement, the Student acknowledges and accepts that failure to fulfill the academic and research requirements necessary for the comprehensive exam during the training and research phase constitutes a breach of contract due to omission, which results in the termination of the student agreement without excuse, effective on the last calendar day of the omission.

## 6. Semmelweis Doctoral Scholarship

**6.1** The Student acknowledges that, based on the application submitted during the admission procedure, they may receive the Semmelweis Doctoral Scholarship for a maximum of 48 months.

**6.2** The Student acknowledges that they are not eligible to receive the scholarship during any period of suspension of their student status.

**6.3** The amount of the Semmelweis Doctoral Scholarship is:

* During the training and research phase: HUF 140,000/month
* During the research and dissertation phase: HUF 180,000/month

**6.4** The scholarship is disbursed as follows:

* The Doctoral School’s Financial Office shall arrange the disbursement of the scholarship by the 10th day of each month during the eligibility period, except for the first month of the academic semester.
* The scholarship is tax-exempt under Annex 1, Section 3, Point 3.2.6.1 of Act CXVII of 1995 on Personal Income Tax, which governs tax-exempt public purpose benefits.

## 7. Data Processing Provisions

**7.1** The University maintains separate records of data related to the doctoral training, preserves its documents for the period prescribed by law, and provides data on the doctoral training to state authorities.

**7.2** The Student consents to the University processing and storing their personal data for record-keeping purposes in accordance with data protection legislation, including Act CXII of 2011 on the Right of Informational Self-Determination and Freedom of Information, and Regulation (EU) 2016/679 of the European Parliament and of the Council (General Data Protection Regulation – GDPR). The purpose of data processing is to facilitate the administration of the doctoral training process. The legal basis for data processing is the statutory requirement under Section 21 (1) of Act LXXVII of 2013 on Adult Education, and additionally, the legitimate interest of the training institution in ensuring the feasibility of the doctoral training. The data may be used for statistical purposes and transferred in a non-identifiable format for statistical use. The data must be forwarded to authorities responsible for monitoring the use of public or EU funds. Furthermore, the University shall grant access to the Student’s personal data only to bodies authorized to monitor the implementation of the doctoral training.

## 8. Validity of the Agreement, Governing Law and Internal Regulations

This Student Agreement enters into force upon signature. Matters not regulated herein shall be governed by Hungarian law, primarily Act V of 2013 on the Civil Code (Ptk.), the legislation applicable to doctoral training, the University’s internal regulations in force at any given time, and the instructions issued by those exercising employer’s rights. The Parties agree to seek out-of-court settlement for any issues not regulated in this agreement and, in the event of a legal dispute arising from this agreement, mutually submit to the exclusive jurisdiction of the court located at the University’s registered seat.

The Parties have read and understood this Student Agreement and signed it in two (2) copies as fully reflecting their intentions.

**Budapest, 2025.**

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**Prof. Dr. Zoltán Benyó PhD Student**

Head of the Doctoral Council

Financial countersigner

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Aliz Biró

Head of Office

Doctoral Financial Office