

CALL FOR GRANT APPLICATIONS

Announced by Semmelweis University

within the financial framework of the University Researchers' Scholarship Program

University Researchers' Scholarship Program

Academic year 2025/2026

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**The call is based on the endorsement of the National Research, Development and
Innovation Office of the Government dated on *31 March 2025***

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1. Interpretative provisions

Any KDP: the 2020 Cooperative Doctoral Program, the 2021 Cooperative Doctoral Program, the 2021 Cooperative Doctoral Program National Defense Sub-Program, the 2023 Cooperative Doctoral Program, the University Research Scholarship Program Cooperative Doctoral Program

EKÖP: University Research Scholarship Program

EKÖP-KDP: Cooperative Doctoral Program implemented as part of the University Researchers' Scholarship Program

Government Decree: Government Decree No. 24/2013 (II.5.) on National Excellence in Higher Education

NRDI (NKFI) Fund: National Research, Development and Innovation Fund

NRDI (NKFI) Office: National Research, Development and Innovation Office

Scholarship holder: winner applicant of the EKÖP scholarship

Applicant: the person submitting the application for the EKÖP application

Supported by: **Semmelweis University**

2. Objectives of the grant application

2.1. The Ministry of Culture and Innovation provides support to Semmelweis University for the development and operation of the University Researchers' Scholarship Program from the National Research, Development and Innovation Fund (hereinafter referred to as the NRDI Fund) in accordance with the Government Decree 24/2013 (II.5.) on National Research, Development and Innovation Fund through the National Research, Development and Innovation Office (hereinafter referred to as the NRDI Office).

2.2. The aim of EKÖP is to ensure the supply of teachers and researchers of higher education institutions, as well as the supply of researchers and developers of innovative Hungarian enterprises, and to involve the most talented students in the talent management of higher education.

2.3. The scholarship applications of the program to be announced in the year of 2025 will support the excellence of students and researchers in higher education by supporting students – in bachelor's, master's or PhD programs – as well as young teachers and researchers who are engaged in successful research and creative activities in the higher education institution.

3. Legal obligations pertinent to institutions of higher education

3.1. A higher education institution with an EKÖP framework is obliged to announce the EKÖP scholarship application at all training levels specified in the Government Decree, if it launches such a training program.

3.2. EKÖP scholarship grant applications are announced by the higher education institution, which are published on its website. The higher education institution shall send the EKÖP scholarship grant applications to the NRDI (NKFI) Office for approval at least 30 days prior to the announcement.

3.3. The full electronic implementation of the scholarship application procedure, in particular the evaluation of grant applications, the grant decision, the preparation of the contracts related to the scholarship program and the disbursement of the scholarship awarded through the grant application shall be carried out by the higher education institution.

3.4. It is also the duty of the higher education institution to organize an event at least once a year for scholarship holders and former scholarship holders who have already obtained a PhD degree.

3.5. The higher education institution shall prepare a professional and financial report on the above tasks for the NRDI (NKFI) Office by **30 November** of each academic year with a scholarship. The qualification of the professional and financial report will be considered by the Research Excellence Council when establishing the EKÖP framework for the following year.

4. Form and amount of the scholarship

4.1. The grant may be obtained through grant application in the form of a scholarship, the disbursement of which shall be ensured by the Sponsor to the bank account specified by the applicant in the grant application.

4.2. The amount of the scholarship is at least HUF 125,000/month/person per month and not more than HUF 250,000/month/person per month, based on the **Government Decree**. The amount of scholarships and the supported trainings, doctoral schools and organizational units and faculties **are** determined on the basis of the table in **Annex 1**.

4.3. The duration of the scholarship¹ period may be:

According to the provisions of the Government Decree, the duration of the EKÖP scholarship is 5–12 months, within which it is recommended to determine the periods based on the institutional regulatory intention.

- 5 months (September 1, 2025 – January 31, 2026)
- 5 months (February 1, 2026 – June 30, 2026)
- 7 months (February 1, 2026 – August 31, 2026)
- 10 months (September 1, 2025 – June 30, 2026)
- 12 months (September 1, 2025 – August 31, 2026)

4.4. The scholarship status shall be terminated upon the termination of the legal relationship establishing the entitlement during the scholarship period, or on the last day of the semester of obtaining the *absolutorium*.

5. Eligibility criteria, categories of the grant applications

Applications for this scholarship may be submitted by natural persons who fully meet the following conditions: who are under 45 years of age and have outstanding academic and/or professional and/or academic results. The Rector may waive the age limit condition in the event of a circumstance deserving special consideration.

¹ Pursuant to Section 10 (2) of Government Decree No. 24/2013 (II.5.) on National Excellence in Higher Education, in respect of the period specified in Paragraph (1)(d), Act CCIV of 2011 on National Higher Education (hereinafter: Higher Education Act) If the conditions set out in Section 45 (2) of the Higher Education Act are met, the higher education institution may exercise equity.

5.1. Bachelor's degree (BA) category

- the applicant has an active student status in one of the bachelor's programs listed in Annex 1 in any work schedule, and
- by the start of the scholarship, the applicant will have a certified completed semester
- the weighted average of academic result of the previous completed semester is at least 4.00

5.2. Master's Degree/Undivided Training Degree

- has an active student status in one of the master's programs listed in Annex 1 in any work schedule, and
- by the start of the scholarship, the applicant will have a certified completed semester
- the academic (weighted) average of the previous completed semester is at least 4.00
- Prior to the start of the scholarship, the applicant has been doing TDK work for at least 1 semester (in the case of undivided training).

5.3. Category of PhD training

- The applicant is actively pursuing PhD studies in one of the Doctoral Divisions listed in Annex 1 in any work schedule, and
 - he/she will not have completed his/her Complex Exam at the start of the scholarship relationship, or he/she has submitted or intends to apply for admission to any Doctoral Program announced by the Doctoral School of Semmelweis University for the 2025/2026 academic year in any of the work schedules ("Type I" application).
- OR
- At the time of submitting the application, the applicant is in a student status at the Doctoral Division of the Doctoral School of Semmelweis University in any work schedule and completes his/her Complex Exam until the beginning of the scholarship status ("Type II" application).
 - As a condition of outstanding scientific/professional performance, the applicant is expected to have already presented the results of his/her previous PhD scholarship at least one OTDK conference, or to have at least one scientific publication and/or innovation result (patent, design protection).

5.4. In the category of PhD candidates

- The applicants are currently doing or have already completed their PhD studies at Semmelweis University, and during the grant period they will have an employment relationship or other employment relationship with Semmelweis University, which must be certified at the time of signing the scholarship contract.
- The applicants' *absolutorium* has been obtained or is expected to be obtained by the beginning of the scholarship relationship;
- and their PhD degrees have not yet been obtained at the time of establishing the scholarship relationship; As a condition of outstanding scientific/professional performance, the applicant is expected to have presented the results of his/her previous scientific activity at a minimum of one international scientific conference and at the annual University PhD Scientific Days.

- As a condition for publication, the applicant is expected to have at least one scientific publication and/or innovation result (patent, design protection).
- The applicant has not previously received a ÚNKP or EKÖP doctoral candidate scholarship.

5.5. Young Teacher and Researcher

- The applicant is in a legal relationship with the Sponsor for the purpose of performing work,
- He/she conducts teaching and/or research activities in one of the organizational units of Semmelweis University, which must be certified at the time of signing the contract.
- He/she obtained an *absolutorium* in PhD training and has not yet obtained his degree, or has obtained his PhD degree within 5 years of PhD training, and
- he/she carries out an outstanding research activity of international significance, the results of which he/she has presented at a minimum of two international scientific conferences, and
- At least one of the first-time author publications used for obtaining the PhD degree of the applicant must be classified D1, or it must have a first-author publication in category D1 after obtaining the PhD degree, or it must have a patent registered as an inventor.
- The applicant is expected to participate in talent management at Semmelweis University (e.g. TDK supervision, PhD supervision, elective course lectures, etc.).

5.6. The eligibility criteria must be met starting from the first day of the scholarship period.

In the case of all types of applications, a further condition is that the applicants are able to prove their legal relationship establishing eligibility at the time of establishing the scholarship relationship.

6. Grounds for exclusion

6.1. Applicants shall not receive a scholarship:

- who can be credibly proven to have provided untrue, false or misleading data that would have a significant impact on the content of the grant decision at the time of submitting the grant application, or made such a statement,
- who is receiving any KDP scholarship during the EKÖP scholarship period,
- who fails to make the declarations specified in the call for grant applications or as a condition for concluding the scholarship contract, fails to submit documents or withdraws the declaration made,
- who made the support decision or who participated in the decision making of the support decision as a decision maker.
- who received a non-satisfactory qualification for the final report of a previously won and closed ÚNKP or EKÖP tender.

6.2. An application is not eligible for funding, the implementation of which or the method or result of implementation:

- constitutes a criminal offence or incitement to commit a criminal offence,
- violates a fundamental human or constitutional right,
- it entails an infringement of the dignity of the nation, national, ethnic, linguistic and other minorities, as well as of other nations and other fundamental interests of society, in particular it violates public order, public morality, and the requirement of the protection of the family and minors.

6.3. In the case of winning both the EKÖP and EKÖP-KDP scholarships together, the scholarship holder may receive a scholarship of his or her choice.

6.4. Rules on conflicts of interest:

The EKÖP application cannot be evaluated by a person who has a close professional and/or dependent relationship with the applicant or the grant supervisor.

7. Implementation of the grant application

7.1. The budget available for the support of grant applications in the 2025/2026 academic year is planned to be **HUF 215,414,069**.

7.2. The submitted grant applications shall be evaluated by scoring by the experts invited by the Rector in the manner and in accordance with the criteria specified in this call for grant applications. Based on the ranking of the evaluated grant applications, the Rector will decide on the award of scholarships by 10 August 2025.

7.3. The rector may deviate from the ranking established the expert assessors on the basis of professional reasons (e.g. along the strategic goals of the institution - Institutional Development Plan, priority scientific discipline, priority research topic).

7.4. The institution shall publish the grant decision on its website.

7.5. The Sponsor is responsible for qualifying, accepting or rejecting the final professional reports of the scholarship holders.

8. Scholarship period

8.1. Scholarship period: the period specified in **Section 4.3.** of the Call for Grant Applications.

8.2. Prior to finalizing the grant decision, the applicant who has been awarded the grant may start the implementation of the contents of his/her grant application at his or her own risk. The length of the scholarship period and the start and end dates are not affected by the earlier start of the implementation of the grant application.

Submission of the grant application

9.1. Applications can be submitted ***between 17 April 2025 and 18 May 2025***.

9.2. The scholarship is an individual grant, so the grant application can only be submitted individually.

9.3. ***Method and place of submission of applications are available at this website:***
www.palyazz.semmelweis.hu

10. Binding commitments

10.1. In each category, the applicant undertakes to:

- carry out research activities under the supervision of the grant supervisor² ((in the Young Teacher or Research category working independently), and during the scholarship period, and during the grant period he/she makes the results of his/her scientific research and development work available to the Sponsor,
- participates in the institutional EKÖP conference: PhD Scientific Days,
- promotes the results of his/her research activities
- participates in the catching up course of the students of the higher education institution and in the management of talent, which can be fulfilled by completing at least one of the following activities:
 1. holding a specialized college course for advanced studies,
 2. mentoring TDK students,
 3. Holding a PhD seminar with the participation of at least 5 students (in the categories of PhD candidates, young lecturers and researchers).
 4. teaching catch-up courses in chemistry, biology, etc. for first-year students,
 5. participation in the Mentor program coordinated by the Institute of Behavioral Sciences and running at each faculty, and
 6. participation in the Kerpel Program.

10.2. In the category of bachelor's (BA) training:

- during the scholarship period, prepares a Scientific Students' Associations (TDK) paper related to his/her research plan and presents it at a TDK conference organized **in any** higher education institution,
- During the scholarship period, it is compulsory to process at least one piece of literature in Hungarian or a foreign language per month, and to prepare a literature summary study of them (if possible, indicating further research direction(s) until the end of the scholarship period
- the results of the research activities carried out during the scholarship/fellowship period at the EKÖP event within the institution (PhD Scientific Days).

² A person with an employment relationship as a lecturer or researcher or other legal relationship aimed at performing work, who performs teaching and research activities in the field of science undertaken in the research plan of the scholarship holder. If required, the Scientific Students' Associations (TDK) networks of higher education institutions will help in the selection of the grant supervisor. Their contact details can be found on the <https://otdk.hu/intezmenyi-tdk/tdt-tisztsegviselok/> page.

10.3. In the category of Master's Degree/Undivided Training:

- during the scholarship period, the applicant prepares a Scientific Students' Associations (TDK) paper related to his/her research plan and presents it at a TDK conference organized in any higher education institution,
- during the scholarship period, it is mandatory to process at least one piece of scientific literature in Hungarian or a foreign language per month, and to prepare a literature summary study of them (if possible, indicating further research direction(s) until the end of the scholarship period,
- the results of the research activities carried out during the scholarship period will be presented at the EKÖP event within the institution of higher education (PhD Scientific Days) and,
- at external (national/international) conferences and other professional events,
- if, during the period of the scholarship relationship, he/she also participates in preparing for a doctoral course content in parallel with his/her studies of the last academic year of his/her studies at the Master's degree program, and he/she also undertakes:
 - to complete the study requirements for at least four credits per semester that can be recognized within the PhD training.

10.4. In the category of PhD training:

- performs additional research activities³ in addition to the research work required by PhD studies,
- publishes⁴ at least **one** scientific publication⁵ or submits one to the publisher in addition to the minimum publication criteria required in the state PhD training,
- presents the results of his/her research activities carried out during the scholarship/fellowship period at the EKÖP event within the institution of higher education (PhD Scientific Days) and
- at external (national/international) conferences and other professional events.

³ The research funded within the framework of the scholarship may be related to the research work required by the PhD studies, but it must be additional research activity beyond that, demonstrably separable from it.

⁴ Publications, articles, monographs, books, book chapters in Hungarian and foreign languages submitted to a professional journal in Hungarian and foreign languages related to the research activities undertaken in the framework of the research plan supported within the framework of the scholarship. Conference volumes and other published studies, printed and electronic journals are also acceptable.

⁵ The publisher's/editor's certificate accepting the submitted publication or the publisher's statement may also be accepted as proof of the completion of the publication requirement, if the submitted scientific paper is not published out by the end of the scholarship period.

10.5. In the category of doctoral candidates:

- performs additional research activities⁶ in addition to the research work required by PhD studies
- at least two **scientific publications**⁷ are published⁸ or submitted to the publisher by the applicant,
- the applicant presents the results of the research activities carried out during the scholarship/fellowship period at the EKÖP event within the institution (PhD Scientific Days) and
- at external (national/international) conferences and other professional events,
- the applicant submits his/her doctoral dissertation during the fellowship period.

10.6. In the category of young teacher and researcher:

- carries out significant research activities even in an international context,
- publishes at least **one** first-author scientific publication with at least a Q1 rating or a scientific publication with any author at least a D1 classification, or accepts it for publication by the publisher,
- and the results of the research activities carried out during the scholarship period will be presented at an intra-institutional EKÖP event, PhD Scientific Days and external (national/international) conferences and other professional events,
- participates in talent management at Semmelweis University (e.g. TDK supervision, PhD supervision, elective course lecturing, etc.).

⁶ The research funded within the framework of the scholarship may be related to the research work required by the PhD studies, but it must be additional research activity beyond that, demonstrably separable from it.

⁷ Publications, articles, monographs, books, book chapters in Hungarian and foreign languages submitted to a professional journal in Hungarian and foreign languages related to the research activities undertaken in the framework of the research plan supported within the framework of the scholarship. Conference volumes and other published studies, printed and electronic journals are also acceptable.

⁸ The publisher's/editor's certificate accepting the submitted publication or the publisher's statement may also be accepted as proof of the completion of the publication requirement, if the submitted scientific paper is not published by the end of the scholarship period.

11. Evaluation/Assessment criteria

I. In the category of Bachelor's/Master's and Undivided training

Evaluation/Assessment criteria	Max. points that can be awarded	Score
RESEARCH RESULTS (results achieved within 5 years prior to the submission of the application)	at most 275	
1. The applicant received the Pro Scientia/Arte Gold Medal awarded by the National Council of Scientific Students' Associations If the applicant has more than one OTDK award and a Pro Scientia/Arte Gold Medal, the Pro Scientia Gold Medal and one OTDK first place must be indicated on the Application Form, but only the Pro Scientia/Arte Gold Medal can be taken into account as the result with the higher score.	100	
2. The applicant has won the <u>first place</u> at the National Conference of Scientific Students' Associations (OTDK) If the applicant has achieved more than one award at the OTDK, only the best result must be indicated on the Application Form, and points can only be acknowledged once for the I, II, III place achieved at the OTDK.	75	
3. The applicant has won the <u>second place</u> at the National Conference of Scientific Students' Associations (OTDK) If the applicant has achieved more than one award at the OTDK, only the best result must be indicated on the Application Form, and points can only be acknowledged once for the I, II, III place achieved at the OTDK.	50	
4. The applicant has won the <u>third place</u> at the National Conference of Scientific Students' Associations (OTDK) If the applicant has achieved more than one award at the OTDK, only the best result must be indicated on the Application Form, and points can only be acknowledged once for the I, II, III place achieved at the OTDK.	40	
5. Outstanding international competition results An international competition result that is considered outstanding in the given field of science, the assessment of which falls within the competence of the host higher education institution; In the case of several outstanding/other international competition results, only one result can be acknowledged and only once it is allowed to award points for the international competition result.	75	
6. The applicant is either an author of a scientific paper ranked in accordance with the Scimago Journal Ranking in Q1/Q2 or an author of scientific publications published in journals classified as "A" or "B" by the scientific departments of the Hungarian Academy of Sciences.	100	
ACADEMIC ACHIEVEMENTS AND SCIENTIFIC ACTIVITIES	at most 65	
7. Academic results (only individuals with an academic result with a weighted average of 4.00 should submit his/her application) In the case of scientific applications: arithmetic mean of the weighted average of the last two completed semesters of undergraduate studies in the fields of medicine, health sciences and natural sciences, minus 3.5, multiplied by 20 (weighted average of studies only in the case of one completed semester).	30	

8. Scientific and artistic activities carried out until the submission of the application ➤ TDK, OTDK participation (participation with Pro Scientia Gold Medal/qualified placement cannot be acknowledged at this in this aspect of evaluation) ➤ scientific college activities for advanced studies; ➤ scientific/artistic awards, scholarships; ➤ professional-community activities, participation in research and research fieldwork; ➤ dissemination of scientific content/science popularization activities, ➤ scientific artistic achievement, international contest; ➤ publication activity (based on a list of publications, in the case of electronically uploaded publications, the MTMT reference is sufficient), other published articles, publications, studies; ➤ giving professional lectures/ holding exhibitions; ➤ participation in national and international conferences and exhibitions; ➤ presentation of other relevant professional activities.	35	
OTHER ASPECTS/CONSIDERATIONS	at most 205	
9. The research plan will be implemented within the framework of a research group* OR The applicant will cooperate with the Eötvös Loránd Research Network or with a higher education institution outside the host higher education institution in the framework of a research group during the implementation of the research plan. *Research collaboration with at least 3 people on the same research topic established on the basis of a written agreement, which has a research program. At the time of submitting the grant application, the head of the research group has at least a PhD/DLA degree or a certificate from the Doctoral Council of the university, and the host higher education institution provides the necessary infrastructural conditions for the operation of the research group. Cooperation within the framework of the research group must be certified.	4	
10. The applicant's performance and excellence in the field of innovation, in particular the possession of industrial property protection (maximum 125 points) ➤ Patent: applicant's share x 150 points ➤ Design protection: applicant's share x 100 points ➤ Participation in a Hackathon or other innovation competition, participation in a university utilization enterprise, participation in an R+D+I (K+F+I) project, participation in a Proof of Concept competition, etc. - up to 1 x 50 points	125	
11. Language skills ➤ one advanced language exam /C1/ – 4 points; ➤ one intermediate level language exam /B2/ – 2 points; HOWEVER, a maximum of 6 points can be obtained for certified foreign language knowledge	6	
12. Research plan The elaboration and feasibility of the research plan, the scientific importance, novelty of the topic, its national strategic significance, the direct utilization of the results of the research, its usability, publication/application opportunities, the planned schedule for the completion of the research, other (non-supervisor) recommendations and commitments related to the research topic, communication plan for the dissemination of the results.	70	
In total	at most 545	

II. PhD Training Category, PhD Candidate Category and the Category of Young Teacher and Researcher

In the PhD Training category, in the case of PhD candidates and Young lecturers and researchers		Score
I. Applicant's performance and excellence in the scientific field		up to 175 points
<i>Scoring of publications</i>		
<i>Impact Factor (IF) x Journal Reputation x Author Contribution</i> Multiplier by journal reputation Q1: 1 D1: 3 Author Contribution Co-author: 1 first, or correspondent, or last author: 5 (divided by the number of first/correspondent/last authors).		
<i>Scoring citations</i>		
Independent citation received for the first/last author publication: 1 point Independent citation received for a co-authored paper: 0.5 points		
<i>International Conference Abstract (only for students facing a complex exam)</i>		
First/correspondent/last author: 5 points (in the case of shared authorship to be divided by the number of authors) Co-author: 1 point		
<i>OTDK award (only for students who are about to take a complex exam)</i>		
Pro Scientia Award	20	
I. prize	10	
II. prize	5	
Special Award/Commendation	3	
II. Applicant's performance and excellence in the field of innovation		Up to 125 points
Patent: applicant's share x 150 points		
Design protection: applicant's share x 100 points		
III. Research Plan Level of Excellence		up to 60 points
Aspects for consideration: The elaboration and feasibility of the research plan, the scientific importance and novelty of the research topic, its national strategic importance, the direct utilization of the research results, their usability, publication/application opportunities, the planned schedule for the completion of the research plan, other (non-supervisory) recommendations and commitments related to the research topic, the communication plan for the dissemination of the results.		

IV. In case of an identical score, it is necessary to consider	up to 10 points	
Kerpel Talent Award	5	
Semmelweis Innovation Award	5	
Altogether:	up to 370 points	

12. Documents to be submitted

- Research plan (in the form of the template annexed to the call for grant applications);
- Declaration of the applicant's additional scholarship data for each type of application (in the form of the template attached to the call for grant applications).
- Exclusion grounds for all types of grant applications
- Supporting documents supporting the applicant's performance
 - OTDK qualified award, Pro Scientia/Arte Gold Medal (results achieved in the five years preceding the submission of the grant application may be taken into account);
 - Applicant's professional and academic CV
 - Certificate/diploma
 - For bachelor's/Master's and Undivided training degree: academic record, proof of student status
 - Foreign Language Exam Certificate
 - Certificate of TDK work
 - A list of publications printed from MTMT, certified by the University Central Library, indicating the Impact Factor, citations and ranking of journals (based on SCImago ranking: D1, Q1, Q2, Q3, Q4);
 - Participation in conferences, documents certifying exhibition(s);
 - Documentation presenting other professional (scientific and educational) activities;

Requirements for documents with a handwritten or electronic signature:

- a) the declaration shall be provided with an electronic signature based on a qualified authentication certificate at least with advanced security, or
- b) the declaration must be authenticated by using the ePaper service accessible through the Client Gate+ /DAP (Ügyfélkapu+ /SÁP) or
- c) a scanned format of a printed and hand-signed document is acceptable.

13. Duties of the grant supervisor

13.1. The grant supervisor is responsible for providing professional assistance related to the implementation of the research plan of the scholarship holder during the scholarship period, as well as for maintaining regular contact with the scholarship holder and preparing a consultation sheet for the performance of the research activity. Furthermore, as part of the scholarship holder's final professional report, the preparation of the grant supervisor's professional evaluation.

13.2. Within the framework of his/her duties, the grant supervisor is obliged to conduct a face-to-face/online consultation with the scholarship holder at least once a month in order to provide professional support for the scholarship holder's research activities, as proof of which he/she shall

issue a consultation sheet signed by the scholarship holder, which shall be attached to the scholarship holder's final professional report.

13.3. The grant supervisor is not entitled to remuneration from the EKÖP budget.

14. Use of the scholarship, reporting schedule

14.1. The full amount of the scholarship may be used freely without the burden of accountability.

14.2. Within **30 days** of the last day of the scholarship period specified in the scholarship contract, the scholarship holder shall submit a detailed **professional final report** to the Sponsor on the implementation of the compulsory commitments communicated in the Call for Grant Application and the tasks specified in the undertaken research plan.

14.3. The Sponsor shall evaluate the professional final report *by 31 October 2026 at the latest*.

15. Means of funding the scholarship

15.1. The Sponsor shall conclude a contract with the scholarship holders (hereinafter referred to as: Scholarship Contract), in which it shall lay down the conditions and rules for the disbursement of the scholarship. After the conclusion i.e. signing of the Scholarship Contracts by all parties, the disbursement of scholarships to the scholarship recipients may begin. The condition for signing the Scholarship Contract is that the scholarship holder has a tax identification number.

15.2. The scholarship holder acknowledges that the scholarship paid to him or her is income exempt from personal income tax in accordance with Sections 4.12.1 (c), 4.12.2 and 4.12.3 of Annex 1 of Act CXVII of 1995 on Personal Income Tax.

15.3. In order to receive the scholarship, the applicant must have a bank account with a Hungarian financial institution from the date of signing the Scholarship Contract until the end of the scholarship relationship.

16. Formal verification of the validity of the grant application, correction of deficiencies

16.1. The acceptance and formal verification of applications is carried out by the Sponsor.

16.2. Within five days after the closing of the deadline for submission of the grant application, the Sponsor shall inform the applicant that the grant application has been accepted and its substantive evaluation has begun, and in the case of a rejection without a substantive examination, the reason for the rejection and *the method of submitting the applicant's objection*.

Of the several applications submitted by the same applicant under this call for grant applications, the one submitted later (regardless of the result of the first application submitted) will be rejected without examination of its merits.

16.3. In the following cases, no deficiencies may be rectified/submitted, the application will be rejected without a substantive examination:

- the applicant does not meet the requirements set out in point 5,
- the application is illegible or contains false or misleading information,
- the application was submitted after the submission deadline

16.4. If, during the formal verification of the grant application, the Sponsor establishes that the grant application is incomplete and the deficiencies are of such a nature that they can be rectified during the correction of deficiencies and the application can be made formally compliant by rectifying/submitting deficiencies, the Sponsor shall call upon the applicant to rectify the deficiencies in an electronic notification sent to the e-mail address provided on the Application Form, indicating

the errors, deficiencies and the method of rectification of deficiencies at the same time, with a deadline of no more than **5 working days** from the date of sending the notification .

16.5. The grant application shall be invalid if:

- the applicant did not remedy the deficiencies within the framework of the deficiency correction/rectification or did not comply with them in the manner specified in the notice of deficiency rectification/correction or did not comply with them by the deadline specified in the notice for the correction/rectification of deficiencies. In the event of an invalid grant application, the Sponsor shall declare the grant application invalid and shall send an electronic notification to the grant applicant indicating the reason for the invalidity of the rejection of the grant application without further examination.

16.6. The Sponsor shall send a notification to the applicant of the result of the formal verification of the grant application by **30 May 2025** at the latest.

17. The process of grant evaluation

17.1. At the request of the applicant, the Sponsor shall provide an opportunity to inspect the specialist evaluations electronically, while preserving the anonymity of the reviewers.

(1) The accepted grant applications will be judged by the heads of departments invited by the Rector and by experts invited by the President of the Doctoral Council. When selecting experts, it is necessary to consider the guidelines of

- a) the Rector; in the case of student, teacher or researcher grant applications;
- b) the President of the Doctoral Council in the case of PhD student and PhD candidate applications.

(2) The grant application may be evaluated by an expert in a health service relationship, employment or other legal relationship with the university, as well as by an external reviewer. According to the university's decision, each grant application will be judged by at least two experts.

(3) The experts score the grant applications based on the evaluation criteria specified in the call for grant applications, and then send their evaluation and qualification proposal to the EKÖP administrators. Professional evaluations must be prepared/recorded on the published evaluation sheet. Administrators forward the documentation

- a) in the case of student, teacher and researcher grant applications, to the scientific committees of the faculty,
- b) in the case of PhD student and PhD candidate grant applications, to the Doctoral Applications Committee.

(4) The final proposals of the Committees shall be submitted to the Rector for decision by the President of the Doctoral Council. No appeal or objection may be filed against the Rector's decision.

18. Cancellation or suspension of the scholarship, termination of the scholarship status, other provisions

18.1. Cancellation

If the grant applicant or the scholarship recipient renounces their scholarship, they must immediately notify the Sponsor in writing. From the first day of the month of the notification of the cancellation, the scholarship holder is not entitled to the scholarship, the scholarship cannot be paid to him/her, and if the scholarship has been paid, the scholarship holder is obliged to

transfer the scholarship used unduly to the Sponsor without a separate notice within 30 days of the cancellation. Within 30 days from the date of the announcement of the cancellation, the scholarship holder must submit a final professional report to the Sponsor, which will be evaluated

by the experts on the request of the Sponsor. If the scholarship holder does not submit the final report or the final report and the reason for the cancellation are not accepted by the Sponsor, the Sponsor may make a proposal to exclude the scholarship holder for three years. The Sponsor may also establish the unauthorized use of financial support in connection with the previous payments of the scholarship. In the case of unauthorized support, the repayment obligation covers the amount of the grant unduly used by the scholarship holder. The Sponsor shall reclaim the scholarship paid unduly from the scholarship recipient.

18.2. Suspension of the scholarship

If a long-term illness, pregnancy, birth of a child, a longer stay abroad, or any other reasonable reason prevents the implementation of the submitted application in its original form, or the scholarship holder's student status is suspended (passive semester), but intends to continue the research, he/she has the opportunity to suspend the scholarship holder's legal relationship for a period of at least 2 to a maximum of 5 months (fractional months are not possible) during the scholarship relationship. The application for the suspension of the scholarship and the amended research plan as an annex thereto shall be submitted to the Rector with the documents supporting the reason for the suspension, on which the Sponsor shall decide with the involvement of experts, if necessary. If the scholarship holder suspends the scholarship holder's legal relationship, he or she is not entitled to a scholarship for the duration of the suspension. If the scholarship has been paid for the duration of the suspension, the scholarship holder is obliged to transfer it back to the Sponsor within 30 days without a separate request. The period of suspension of the scholarship relationship does not extend the duration of the scholarship relationship.

18.3. Termination of the scholarship status

18.3.1. Improper performance of the scholarship task

If the scholarship recipient fails to comply with the provisions of the scholarship agreement or does not comply with the provisions of the scholarship agreement, the Sponsor may decide to withdraw the grant and may establish that the grant has been unduly used in connection with previous payments. In the case of unauthorized support, the repayment obligation covers the amount of the grant unduly paid to the scholarship holder. The Sponsor will reclaim the scholarship from the scholarship recipient. The scholarship status shall be terminated on the day of the written notification of the Sponsor's decision to withdraw the scholarship, after which the Sponsor shall submit a final professional report on the implementation of the research activity to the Rector within 30 days, which shall be evaluated by the experts at the request of the Sponsor.

18.3.2. Termination of the legal relationship eligibility/entitlement

If the scholarship holder's legal relationship establishing eligibility is terminated during the scholarship period, the scholarship holder's legal relationship and consequently the disbursement of the scholarship will also be terminated. From the first day of the month in which the legal relationship establishing the entitlement is terminated, the scholarship holder is not entitled to the scholarship. The scholarship recipient must repay the scholarship to the

Sponsor. Within 30 days of the date of termination of the legal relationship establishing the entitlement (also the date of termination of the scholarship relationship), the scholarship holder submits a final professional report on the implementation of the research to the Rector, which is evaluated by experts at the request of the Sponsor.

18.4. Change of institution of higher education and/or change of faculty or majors (i.e. undergraduate/postgraduate degree programs) within the institution of higher education

It is not possible to change higher education institutions or change faculties or majors (i.e. undergraduate/postgraduate degree programs) within the higher education institution during the scholarship period. If the scholarship holder changes higher education institutions, faculties or majors (i.e. undergraduate/postgraduate degree programs) within the scholarship period, or the scholarship holder's legal relationship is terminated, he or she is not entitled to the scholarship awarded to him or her from the date on which the institution's decision on the change of institution, faculty or major (i.e. undergraduate/postgraduate degree program) becomes final. Within 30 days from the date of termination of the scholarship relationship (the date on which the institution's decision becomes final), the scholarship holder submits a final professional report on the implementation of the research to the Rector, which is evaluated by experts at the request of the Sponsor.

19. Accounting for institutional support

The provisions of the deed of support issued by the NRDI Office (NKFI Hivatal) to the higher education institution shall govern the financial settlement of the higher education institution.

20. Publicity

The scholarship recipient must indicate in his/her scientific communications and publications the name of the University Research Scholarship Program (EKÖP), the name of the Ministry of Culture and Innovation, the name of the National Research, Development and Innovation Fund and, if the form of communication allows, its official graphic logo. The logo can be downloaded from www.nkfi.gov.hu.

21. Other terms

By signing the relevant statement, the applicant and the grant supervisor consent to the processing of their personal data by the Sponsor, the Ministry of Culture and Innovation and the National Research, Development and Innovation Office in accordance with the provisions of the statement.

22. Objection handling

22. No legal remedy may be submitted to any other body against the grant decision.

23. Further information

23.1. The Call for Grant Applications and its annexes together constitute the application documentation and contain all the conditions necessary for the submission of the grant application.

23.2. The documents of the grant application package can be downloaded from the <https://semmelweis.hu/phd>

23.3. The applicant may request further information about the grant application at the following contact details:

Contact details

Compulsory Annexes

1. Supported types of training, doctoral schools and departments
2. Classification of scientific disciplines
3. Research Plan
4. Statement of details of the applicant's additional scholarships
5. GDPR Statement
6. Grounds for exclusion statement
7. Grant supervisor's statement
8. Certificate of the highest qualification
9. Professional CV
10. List of publications from MTMT
11. Outstanding international competition results / other international competition results
12. Foreign language Exam Certificate(s)
13. Other documents to be attached

Annex 1: Supported trainings and organizational units

Category	Name of the training / Organizational unit	Monthly amount of the scholarship
Training	Semmelweis University Faculty of Health Sciences	125.000 Ft
Training	Semmelweis University András Pető Faculty	125.000 Ft
Training	Semmelweis University Faculty of Public Health Service	125.000 Ft
Master's Degree	Semmelweis University Faculty of Health Sciences	125 000 Ft
Master's Degree	Semmelweis University András Pető Faculty	125 000 Ft
Master's Degree	Semmelweis University Faculty of Public Health Service	125 000 Ft
Undivided training	Semmelweis University Faculty of Medicine	125.000 Ft
Undivided training	Semmelweis University Faculty of Pharmacy	125.000 Ft
Undivided training	Semmelweis University Faculty of Dentistry	125.000 Ft
PhD training	Semmelweis University Doctoral School PhD training before the Complex Exam	140 000 Ft
PhD training	Semmelweis University Doctoral School PhD training after the Complex Exam	180 000 Ft
PhD training	Semmelweis University Doctoral School PhD Candidate Training	200 000 HUF
Young teacher, researcher	Semmelweis University Doctoral School Postdoctoral training	250 000 HUF

Annex 2: Classification by scientific disciplines

A. Classification of scientific disciplines

	Field of Science		Branches of science and art
I.	Agricultural Sciences	1	Veterinary Sciences
	Agricultural Sciences	2	Animal Husbandry Sciences
	Agricultural Sciences	3	Food Sciences
	Agricultural Sciences	4	Forestry and game management sciences
	Agricultural Sciences	5	Crop production and horticultural sciences
II.	Humanities	1	Philosophical Sciences
	Humanities	2	Literary and Cultural Studies
	Humanities	3	Arts and Cultural History
	Humanities	4	Art History
	Humanities	5	Ethnographic and cultural anthropology
	Humanities	6	Educational Sciences
	Humanities	7	Linguistics
	Humanities	8	Psychological Sciences
	Humanities	9	History Sciences
	Humanities	10	Religious Studies
III.	Theological sciences	1	Theological sciences
IV.	Technical Sciences	1	Agricultural Engineering Sciences
	Technical Sciences	2	Materials Sciences and Technologies
	Technical Sciences	3	Biological, Environmental and Chemical Engineering
	Technical Sciences	4	Architectural Engineering
	Technical Sciences	5	Civil Engineering
	Technical Sciences	6	Mechanical Sciences
	Technical Sciences	7	Informatics
	Technical Sciences	8	Military Technical Sciences
	Technical Sciences	9	Transportation and Vehicle Sciences
	Technical Sciences	10	Electrical Engineering
V.	Arts	1	Architecture
	arts	2	Film and Video Arts
	Arts	3	Applied arts
	arts	4	Fine arts
	Arts	5	Multimedia art
	Arts	6	Theatre Arts
	Arts	7	Dance and movement arts

	Arts	8	Music
	Field of science		Branches of science and art
VI.	Medical Sciences	1	Health Sciences
	Medical Sciences	2	Theoretical Medicine
	Medical Sciences	3	Pharmaceutical Sciences
	Medical Sciences	4	Clinical Medicine
	Medical Sciences	5	Sports Sciences
VI.	social sciences	1	Political and Legal Sciences
	social sciences	2	Management and Organizational Sciences
	social sciences	3	Military Sciences
	social sciences	4	Economics
	social sciences	5	Administrative Sciences
	social sciences	6	Media and Communication Studies
	social sciences	7	Political Sciences
	social sciences	8	Regional Sciences
	social sciences	9	Law Enforcement
	social sciences	10	Sociological Sciences
VIII.	Natural science	1	Biological Sciences
	Natural science	2	physical sciences
	Natural science	3	Earth Sciences
	Natural science	4	Chemical Sciences
	Natural science	5	Environmental Sciences
	Natural science	6	Mathematics and Computer Sciences
	Altogether:	55	

B. Fields of instruction/training¹
in the case of applicants applying for a bachelor's or master's (undivided) program, for the
evaluation of the applicant's academic results

	Field of study
1.	Agriculture
2.	Political Science
3.	Humanities
4.	Economics
5.	Informatics
6.	Legal
7.	Technical
8.	Art
9.	Art mediation
10.	Medical and Health Sciences
11.	Teacher training
12.	Sports Science
13.	Social science
14.	Natural science

¹ Based on the amendment of the Ministry of Human Resources EMMI Decree No. 18/2016. (VIII. 5.) specified in the Decree No. 8/2013. (I. 30.) on the training and outcome requirements of higher education vocational training, bachelor's and master's training, as well as on the common requirements of teacher training and the training and outcome requirements of individual teaching professions