**EKÖP-KDP**

**DATA CHANGE NOTIFICATION FORM**

|  |  |
| --- | --- |
| Name: |  |
| Application ID (KI ID): |  |
| Title of the EKÖP-KDP grant application: |  |

*All data is compulsory.*

**In the case of announcing the following types of changes, only the relevant paragraph is required to be filled in, and irrelevant parts should be left blank or crossed out.**

1. **Change in the data of EKÖP-KDP scholarship holders:**

|  |  |  |
| --- | --- | --- |
|  | Old data | New data |
| Name: |  |  |
| Name at Birth: |  |  |
| Telephone number: |  |  |
| E-mail address: |  |  |

*Filling in the row of the changed data is sufficient.*

**In the event of a change in the data of EKÖP-KDP scholarship holders, no additional document is required in addition to this data change notification form.**

1. **Change in the supervisor's data:**

|  |  |  |
| --- | --- | --- |
|  | Old data | New data |
| Name of supervisor: |  |  |
| Scientific degree: |  |  |
| Tax identification number: |  |  |
| MTMT ID: |  |  |
| E-mail address: |  |  |
| Telephone number: |  |  |
| Date of change: |  |  |
| Justification for change: |  |  |

*In the case of a change in the supervisor's person, all data must be provided, and in the case of other data changes, it is sufficient to fill in the row of the changed data.*

**In case of a change in the supervisor's data, no additional document is required in addition to this data change notification form. In case of a change in the supervisor, the following documents must be submitted:**

* Declaration on the performance of the supervisory duties according to Annex 5 of the call for grant applications.
* The CV of the supervisor containing both his scientific and professional achievements, with a special indication of the number of students who have obtained a scientific degree and the number of ongoing PhD supervisions, the titles and (expected) defense dates of their PhD theses.
* A written evaluation of the scientific soundness of the applicant's PhD topic and research plans, at least 2000 characters (with spaces).
* A document certifying the supervision of the PhD student (the performance of the duties of the PhD supervisor with the EKÖP-KDP scholarship) signed by the head of the host doctoral school.
* List of publications of the supervisor – if the supervisor has an MTMT link, it is sufficient to provide it, if not, then in the case of electronically uploaded or paper-based publications, the MTMT type of reference is sufficient.
1. **Change in the corporate expert's data:**

|  |  |  |
| --- | --- | --- |
|  | Old data | New data |
| Expert Name: |  |  |
| Scientific degree: |  |  |
| Tax identification number: |  |  |
| MTMT ID: |  |  |
| E-mail address: |  |  |
| Telephone number: |  |  |
| Date of change: |  |  |
| Justification for change: |  |  |

*In the event of a change in the identity of the corporate expert, all data must be provided, and in the case of other data changes, it is sufficient to fill in the row of the changed data.*

**In the event of a change in the expert's data, no additional document is required in addition to this data change notification form. In the event of a change in the expert's person, the following documents must be submitted:**

* Declaration on the performance of the corporate expert’s tasks according to Annex 7 of the call for grant applications.
* The corporate expert's CV containing both his or her scientific and professional achievements, with a separate indication, if relevant, of the number of students who have obtained a scientific degree and the number of ongoing PhD supervisions, the titles and (expected) dates of defense of their theses, as well as the characteristics of his or her current EKÖP-KDP expert activities.
* A copy of the document certifying the corporate expert's qualifications as required by the call for grant applications.
* A copy of the document certifying the corporate expert's scientific degree (if the expert has a scientific degree).
* An assessment of the corporate relevance and usability of the applicant's PhD research topic and research designs, at least 2000 characters (with spaces).
* The expert's list of publications (if available) – if the expert has an MTMT link, it is sufficient to provide it, if not, then in the case of electronically uploaded or paper-based publications, the MTMT type of reference is sufficient.
* A document certifying the corporate expert's employment with the Employer.
1. **Change in the Employer's data:**

|  |  |  |
| --- | --- | --- |
|  | Old data | New data |
| Name of the employer: |  |  |
| Employer's registered office: |  |  |
| Employer's company public record number/registration number: |  |  |
| Employer's tax number: |  |  |
| Name of the employer's representative: |  |  |
| Name of the employer's contact person: |  |  |
| Employer's contact person's e-mail address: |  |  |
| Employer's contact person's phone number: |  |  |
| Classification of the employer based on Section 2.4 of the call for grant applications: |  |  |
| Start date of employment or other legal relationship with the employer: |  |  |
| Date of change: |  |  |
| Justification for the change of employer data: |  |  |

*In the case of a change in the employer, all data must be provided, and in the case of other data changes, it is sufficient to fill in the row of the changed data.*

**In the event of a change of employer, the following documents are required, otherwise no additional documents are required in addition to this data change notification form:**

**In the event of a change of employer, the following documents must be submitted:**

* The updated version of Annex 6 of the Call for Grant Applications, the Employer's Declaration.
* In the case of legal succession, a document issued by the employer on the change of employer must be submitted, if it cannot be established from a public register.

Requirements for documents with a handwritten or electronic signature:

1. a document authenticated by using the document authentication service that can be traced back to identification (Client Gate AVDH, on the https://niszavdh.gov.hu/index page), OR
2. The scanned format of the printed and hand-signed document is acceptable.

Date, ...................................., day, month, year

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Signature of the KDP scholarship holder