

COMMITTEE REPORT

Credit Transfer Committee

| | |
|---|---|
| Number of committee meetings: | 2020/2021/2 8 pcs, 2021/2022/1 17 pcs Total: 25 pcs |
| Date of committee meetings: | 02.25. 2021, 02.26.2021, 03.05.2021, 03.17.2021, 03.31.2021, 10.05.2021, 10.27.2021, 11.29.2021, 11.30.2021, 12.06.2021, 01.03.2021 |
| Main topics covered: <i>(based on the agenda or by case types)</i> | Requests for credit recognition |

| | |
|---|---|
| Signifiant changes in the committee: <i>(members, roles, structure etc.)</i> | - |
|---|---|

| | |
|---|--|
| Committee decisions: <i>(can be provided as attachments)</i> | |
| number of cases discussed in the reporting period (the year preceding the current year): | Students in Budapest: 23 pcs, off-site training at Illefalva: 6 pcs, total: 29 pcs |
| - differentiated by case types | Request for credit recognition |
| - number of appeals against Committee decisions, differentiated by case types | 0 |
| - circumstances considered to be of major importance for the operation of the committee or for the practice of applying the rules | - |
| Number of resolutions based on committee decisions: <i>(can be provided as attachments)</i> | 25 |
| <i>quantities, classified by topics</i> | Credit recognition |

| | |
|---|--|
| Exceptional event in the period: (if any) <i>e.g pandemics or other unexpected event</i> | - |
| Applied indicators: (<i>evaluation, analysis, measuring, monitoring of roles and processes, regular supervision and further simplification of the regulatory structure, risk management, etc.</i>) | Being a small faculty, we are in constant contact with the students and with class coordinators, thus we are normally informed about the students' applications before receiving them. |
| Results of performance indicators: (<i>efficiency, effectiveness, simplification and coordination of processes, willingness to implement such measures, more agile operation, faster decision making in the operation of the committee,</i>) | Based on the above, decision-making in the Committee is efficient and effective. |
| Development proposals of the committee: (<i>quality and process based approach, efforts to decrease the administrative burden – efficiency, effectiveness, improvement of communication channels etc.</i>) | We do not have any development proposal. |
| Plan of the following Committee Period: | In 2022 we intend to hold 4 regular meetings (in September and February) and additional extraordinary meetings if necessary. |

Place and Date: Budapest, 21 March 2022.

Tamás Frank

Chairman of the Credit Committee