

COMMITTEE REPORT
Reporting period: Year 2021

Number of committee meetings:	1
Date of committee meetings:	31 March 2021
Main topics covered: (based on the agenda or by case types)	<p>Introduction of an overdue charge for late submission of the medical booklet Data protection notice for the visitor's room</p> <p>Structuring of the English language BA training</p> <p>Implementation possibilities for conductive pedagogy practices</p> <p>Implementation possibilities for kindergarten practices</p> <p>Implementation possibilities for school practices</p>
Significant changes in the committee: (members, roles, structure etc.)	The structure of the committee and the number of its permanent members with voting rights have changed. The representative of the SE PA EKPMI practicing vocational school is a new permanent member of the Committee. The procedural rules of the GYKB have been reshaped.
Committee decisions: (can be provided as attachments)	The Committee has stated that the timely submission of the Medical booklet by students is essential, visiting the practical training areas without this will not be allowed. The proposal made in the meeting has been discussed by the committee and, after the elaboration of a detailed regulation, it was proposed for implementation. The persons responsible for this have been elected. A test of the regulation has already been implemented upon the enrollment of the autumn semester.
number of cases discussed in the reporting period (the year preceding the current year):	The visitor's room serves as a great help in the field of practical training, facilitating real time online education of a large number of students. Data protection and data security related regulations are inevitable in relation to in-person visiting just as well as to joining in via Zoom (cross-border education). Such regulation has been elaborated and announced.
- differentiated by case types	The launch of the English-language BA training is a new segment in practical training that will increase the number of students present in the practical training areas. The committee has stated that harmonization of the existing and the new practical training areas is essential. The instructors responsible for practical training actively cooperate in such harmonization.
- number of appeals against Committee decisions, differentiated by	The plan for the detailed implementation of conductive education exercises and the pedagogical exercises (in kindergarten and school) has been completed. The educators responsible for the exercises met and discussed the possibilities of implementation with the leaders of the practical training areas, the exercise leaders and the leaders. They prepared a detailed plan for participation via Zoom or in person.

<p>case types</p> <p>- circumstances considered to be of major importance for the operation of the committee or for the practice of applying the rules</p>	<p>No appeal has been submitted against the Commission's decisions.</p>
<p>Number of resolutions based on committee decisions: <i>(can be provided as attachments)</i></p> <p><i>quantities, classified by topics</i></p>	
<p>Exceptional event in the period: <i>(if any)</i> <i>e.g pandemics or other unexpected event</i></p>	<p>pandemic, reconstruction of the building (exchange of windows)</p>
<p>Applied indicators: <i>(evaluation, analysis, measuring, monitoring of roles and processes, regular supervision and further simplification of the regulatory structure, risk management, etc.)</i></p>	<p>Training and outcome requirements, student headcount, biannual written report of exercise leaders, report of the class coordinators, reflections of the students on the practical training in their pedagogical portfolio, discussion of the harmonization of theoretical and practical training with the persons responsible and the leaders, students' reports on the work of educators.</p>
<p>Results of performance indicators: <i>(efficiency, effectiveness, simplification and coordination of processes, willingness to implement such measures, more agile operation, faster decision making in the operation of the committee,)</i></p>	<p>The committee has a large number of permanent members with voting rights and the members represent several areas. Therefore it is difficult to specify dates for the committee meetings. The use of the Zoom interface has simplified this process.</p> <p>It is also difficult to take minutes of the Commission meetings and to record and type such minutes.</p>

Development proposals of the committee: <i>(quality and process based approach, efforts to decrease the administrative burden – efficiency, effectiveness, improvement of communication channels etc.)</i>	regulation of the evaluation of written requests related to practical training
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Plan of the following Committee Period:	
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Dr. Zsófia Kállay

Date: 03. 18. 2022.

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