**Mobility Agreement**

**Staff Mobility for Teaching / Training / Research**

**Planned period of the mobility**: from *[day/month/year]* to *[day/month/year]*

**Duration of mobility:** (days)

**Type of mobility:** Teaching  Training  Research

**The Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| **Last name (s)** |  | **First name (s)** |  |
| **Seniority[[1]](#endnote-1)** |  | **Nationality[[2]](#endnote-2)** |  |
| **Sex [*M/F*]** |  | **Academic year** | 20../20.. |
| **E-mail** |  | | |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | | |
| **Faculty/Department**  (if applicable) |  | **Type of organisation** |  |
| **City** |  | **Country/Country code[[3]](#endnote-3)** |  |
| **Contact person  name and position** |  | **Contact person**  **e-mail / phone** |  |

**The Receiving Institution/Organisation**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** |  | | |
| **Faculty/Department**  (if applicable) |  | **Type of organisation** |  |
| **City** |  | **Country/Country code** |  |
| **Contact person  name and position** |  | **Contact person**  **e-mail / phone** |  |

#### For guidelines, please look at the end notes on page 3.

#### **I. PROPOSED MOBILITY PROGRAMME**

**Language of instruction / training / research**: ………………………………………

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| --- |
| **Overall objectives of the mobility:** |

|  |
| --- |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):** |

|  |
| --- |
| **Content of the mobility programme:** |

|  |
| --- |
| **Expected outcomes and impact:** |

**This section should be filled out only in case of teaching mobility:**

**Main subject field[[4]](#endnote-4):** ………………….

**Level (select the main one):** Short cycle (EQF level 5) ; Bachelor or equivalent first cycle (EQF level 6) ; Master or equivalent

second cycle (EQF level 7) ; Doctoral or equivalent third cycle (EQF level 8)

**Number of students at the receiving institution benefiting from the teaching programme:** ………………

**Number of teaching hours:** …………………

**II. COMMITMENT OF THE THREE PARTIES**

By signing[[5]](#endnote-5) this document, the staff member, the sending institution and the receiving institution or organisation confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share their experience, in particular its impact on their professional development and on the sending higher education institution, as a source of inspiration to others.

In the case of staff mobility for research purposes: after the mobility period, the lecturer/researcher must prepare a research report, which includes the activities and results of the mobility period.

The staff member and the beneficiary organisation commit to the requirements set out in the grant agreement and in the Implementation Guide of the Pannónia Scholarship Programme.

The staff member and the receiving institution or organisation will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

|  |
| --- |
| **The Staff Member**  Name:  Signature: Date: |

|  |
| --- |
| **The Sending Institution**  Name of the responsible person:  Signature and stamp: Date: |

|  |
| --- |
| **The Receiving Institution/Organisation**  Name of the responsible person:  Signature and stamp: Date: |

1. **Seniority:** Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience). [↑](#endnote-ref-1)
2. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-2)
3. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui>. [↑](#endnote-ref-3)
4. The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) (available at <https://ec.europa.eu/eurostat/statistics-explained/index.php?title=International_Standard_Classification_of_Education_%28ISCED%29#ISCE> should be used to find the ISCED 2013 detailed field of education and training. [↑](#endnote-ref-4)
5. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted, depending on the national legislation of the country of the beneficiary organisation . [↑](#endnote-ref-5)