Körl. 17/2022-KOLLIG

Subject: Closure of residence halls during the extraordinary holiday

**C I R C U L A R**

The present Circular provides for the implementation of the presidential Instruction of the Rector-Chancellor-Clinical Centre RKE/11/2022 (XI.23) concerning certain residence halls.

**The Instruction** imposes a general holiday at the University **from 22nd December 2022 to 8th January 2023**, except for patient care and the functional departments necessary for the operation of care.

1. Accordingly, the Residence Halls of Semmelweis University **will be closed** during the indicated period, except for *Kátai Gábor Residence Hall*.

Resident students must leave their residence halls **by 10 a.m. on 22nd December 2022**. All personal belongings (clothing, books, utensils, etc.) may remain in the rooms, as all rooms will be locked. However, resident students must not leave valuables (jewelry, watches, valuable devices, etc.) unlocked in their rooms. Resident students must ensure that the fridges in their rooms are empty, as the rooms are going to be disconnected from the electricity supply, and any food left in the fridges will deteriorate. The temperature in the buildings will be 14oC.

The buildings will be closed and protected by guards during the period indicated. In exceptional cases, and with prior written notification to the administrator, resident students will be allowed to remove any necessary personal belongings left in their rooms. Resident students will be allowed to enter their rooms only together with guards, and a record will be made of the personal belongings taken to avoid any misunderstanding at a later time.

The earliest date when students can occupy their accommodation is **2 p.m. on 8th January 2023.**

1. According to the decision of the University management**, the Erkel utca building of the Faculty of Health Sciences** will be closed from **10th December 2022 to 5th February 2023**. Accordingly, resident students in *id. Bókay János Residence Hall* must move out of the building **by 10 a.m. on 10th December** and occupy their allocated accommodation **by 12 noon** at the latest and can move back in as early as **2 p.m. on 5th February 2023**. Accommodation will be provided for resident students in vacant rooms and guest rooms in other University residence halls. This is going to be organized and managed by the administrators of the residence halls concerned. Resident students who have been relocated will also have to move out of the designated residence hall **during the extraordinary holiday.**

Accommodation requests must be made in writing to the administrator **by 1st December 2022** at the latest. The accommodation will be allocated by the Directorate of Residence Halls.

1. Foreign resident students and Hungarian resident students from outside Hungary’s borders whose place of residence is so far from the University that it can only be reached by plane or it takes at least 6 hours to get there by public transport, will be accommodated in *Kátai Gábor Residence Hall* during the extraordinary holiday.

We also offer this possibility to doctoral students, if their employer certifies that they are involved in patient care or if their research work requires it.

Accommodation is provided for students with permanent residence addresses in Ukraine.

These students must submit their application in writing to the administrator **by 8th December 2022** at the latest. Places will be allocated by the Directorate of Residence Halls.

Resident students who have applied for accommodation in *Kátai Gábor Residence Hall* during the extraordinary holiday must occupy their allocated accommodation **by 12 noon on 22nd December 2022** and leave it **by 10 a.m. on 8th January 2023**.

We will ensure for resident students who will be accommodated in *Kátai Gábor Residence Hall* during the extraordinary holiday that their personal belongings are safely locked away. Please do not leave any personal belongings in the rooms concerned.

Daily cleaning and on-call maintenance and administration will be provided in *Kátai Gábor Residence Hall.*

1. We are unable to accommodate students who have requested accommodation for other reasons during the extraordinary holiday.

Please respect the deadlines indicated. I know that this situation causes inconvenience and difficulties for many people, but I ask everyone to help the University management to implement its decision in the present crisis situation. It is in our common interest.

Budapest, 24th November 2022

Dr. Ferenc Godó

signed

Director