

Semmelweis University

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(Name of Faculty/Doctoral School)

ETHICS AND DISCIPLINARY COMMITTEE

Name of the witness:

Address:

e-mail:

Faculty, mode of study, year or the name of the doctoral school:

Subject: **Witness summons for disciplinary hearing**

Case number:

Dear,

As the Chair of the Ethics and Disciplinary Committee (hereinafter: the Committee) of the Faculty of/Doctoral School of Semmelweis University, I hereby inform you that within the frame of the disciplinary proceedings (No. see above) of the student named

on 202../.../.... (yyyy/mm/dd)

at: (time)

..... (exact location) of Semmelweis University

the Committee shall hold a disciplinary hearing, at which you, as witness, shall be heard.

The language of the proceedings is Hungarian.

Pursuant to the Student Disciplinary and Compensation Regulations, please note the following:

- You are required to give evidence in person, without representation.
- You are required to bring to the hearing your documents proving your identity and all documents and notes relating to the case.
- If you are unable to attend the hearing in person, you may make a written statement of the facts and circumstances of the case that you are aware of, with the possibility of being questioned by members of the Committee. You must send your written statement to the chairperson of the Committee no later than the date of the scheduled hearing.
- If a confrontation is required on the basis of your statement or the submission of the person subject to the proceedings, you must appear in person at the confrontation, otherwise the Committee is entitled to disregard your statement for the purposes of its decision.

Budapest, 202.....

Chairperson

