On the transitional study and examination rules regarding the organization and the implementation of exams

Acting within the scope of my competence under Section 3 (§12) of Part 1 with reference to Section 3 (§3) of Part 10 of the Organizational and Operational Rules (hereinafter: SZMSZ) of Semmelweis University (hereinafter: University), I hereby issue the following orders:

§1
Provisions concerning the organization of exams

(1) The examinations and the final examinations of the spring semester of the academic year 2019/2020 shall be organized in accordance with the provisions of the Study and Examination Regulations and those specified in the current Rector’s Order. The application of the Study and Examination Regulations is not affected by the declaration of the state of emergency and the organization of the current academic year.

(2) During the organization of examinations and final examinations the governing rules shall be applied mutatis mutandis, in particular §30, §31, §32, §33, §35, §38, §39, §41, §45 and §46 of the Study and Examination Regulations.

(3) In case of classes where the organization of the examination is possible through the IT application used in distance education (hereinafter: Zoom system), examinations shall be delivered through this application.

(4) In case of classes where the acquisition and completion of practical requirements are the prerequisites for participation in the examination, including comprehensive examinations, the organization of examinations may differ from the provisions of the Study and Examination Regulations with regards to the order of theoretical and practical examinations in case the ban on visiting institutions is lifted (hereinafter: reverse examination period).

(5) The decision regarding the organization of examinations and the amendment of the course of the academic year is within the scope of the dean’s competence and is to be notified to the rector.

(6) Information on the amendment of the course of the academic year shall be published for the students no later than a week prior to the organization of the exam and the students shall be informed via the Neptun system. The exam shall be organized so that the students have sufficient time to prepare for the exam. The examination period may be organized only after the acquisition of the study material
defined in the curriculum, except in the case described in (4). The time required for the completion may vary from year to year.

(7) In case of exams with prerequisite practice, the practical sessions may be organized within the clinical and preclinical modules in a practical block after the ban on visiting institutions has been lifted. Students absent from the practical block due to illness have to be provided with the opportunity to make up for the missed practice.

§2

Conducting examinations

(1) Contrary to the provisions of Section 38 (§1, 5 and 7) of the Study and Examination Regulations, the result of the (theoretical) exam entered in the Neptun system by the instructor based on the compulsory examination form shall be considered valid, contrary to Section 41 (§2) and the second sentence of Section 41 (§3), only after proving the successful completion of the practice.

(2) The instructor may deviate from the provisions set forth in Section 32 (§2) of the Study and Examination Regulations with regards to the applied examination methodology, however, students must be notified of the course of the examination when announcing the exam.

(3) The provisions of Section 33 (§1), with regards to 1(§4) of the current Rector’s Order, may be deviated from.

(4) Section 37(§2) of the Study and Examination Regulations may be applied provided that the participation of the committee can be ensured through the Zoom system.

§3

Thesis

(1) Contrary to the provisions defined in Section 45 (§17) of the Study and Examination Regulations, theses shall be submitted only by electronic means. The thesis topic application form may be submitted electronically to facilitate uninterrupted administration. The necessary conditions for electronic administration are provided by the Faculty.

This Order shall enter into force upon its publication on the University’s website.

Budapest, April 22, 2020

Dr. Béla Merkely
Rector
On behalf of the Students’ Union, consent was given by:

Tamás Hegedűs
Students’ Union

Budapest, April 23, 2020