



Oktatás, kutatás, gyógyítás:
250 éve az egészség szolgálatában

SEMMELWEIS EGYETEM

Klinikai Központ

elnök

Prof. Dr. Szabó Attila

INFORMATION

for all citizens of Semmelweis University

Based on my authorization that is codified in the Organizational and Operational Regulations of Semmelweis University; and in order to maintain the legality of distance learning during the restrictions due to the epidemiological situation, I kindly ask you to keep the following recommendations regarding the usage of identifiable image and sound recordings of a natural person (e.g. demonstration of a patient's case):

1. If there is an educational reason that justifies the presentation of a patient in a distance learning session, it is important that we protect the personal data of the patient so that the person should not be identifiable and the presentation of the patient should not be offensive or humiliating.
 - a. The patient can be identified if his or her face or other unique signs (i.e. a scar or a tattoo) can be clearly and unambiguously identified.
 - b. The possibility of identification shall be eliminated either by covering the face or the individual sign of the presented patient or by covering them in the representation by technical means.
 - c. If you make a presentation of an identifiable person without a picture or sound recording, according to the second paragraph § 17 of the Act XLVII of 1997 on the Management and Protection of Health and Related Personal Data, the consent of the person is not required.
 - d. No consent is required from the patient presented in an unidentifiable manner (as there is no personal data management), but the patient should be informed that the examination / intervention / or other activity will be presented in the form of a distance learning event for the purpose of training health care professionals.
2. If it is not essential to make a recording, the identifiable patient shall be presented without image and sound recording.
 - a. If a recording has been made, the access to the recorded video and audio may be provided from a university storage facility (provided by the Information Technology Directorate) for a specified period of time, and by using other off-campus info-communication services (such as a cloud).
 - b. Recordings of sounds and images of a patient presented in an identifiable manner should be kept only for a limited period of time. An archive within the university system must be established for the storage of the recordings, the protection of which complies with the general data management rules.
 - c. The possibility of identification shall be terminated as soon as possible for each recording.
 - d. If you are using a virtual server, you should only upload a video of a person who is represented in an unidentifiable manner.

3. Recording of an identifiable person may be made available from the university storage space upon identification of the user. The user must be informed of the time available for acknowledgement
 - a. In the case of an image of an identifiable person, access shall be granted in such a way as not to allow the user to download or save it.
 - b. The user is obliged to ensure that unauthorized persons do not get to see the recording. It should be made clear that violation of data management rules is (also) a violation of the Code of Medical Ethics.
4. A student enrolled in a distance learning course shall have access to the system only after his / her identity has been unambiguously identified, and by making a mandatory statement on the handling of information of identifiable persons, as a condition of entry.
 - a. Students' Declaration
 - i. covers the obligation of confidentiality,
 - ii. includes providing access conditions that do not allow unauthorized access to the data,
 - iii. covers, in case of infringement, ethical and legal liability.
 - b. The student makes the following statement as a condition of entry:

„I hereby announce that

 - *I know the rules for personal data management,*
 - *I am aware that there is an obligation of confidentiality with regard to personal data obtained through distance learning without any spatial or temporal limitation,*
 - *I am obliged to organize my distance learning so that unauthorized persons will not be able to know the data and information about the person presented there,*
 - *I will use the information obtained through distance learning only for educational purposes, and will not upload, share or make it available beyond a purely personal use on any platform, group or other form that may result in unauthorized access, and*
 - *I accept ethical and legal responsibility in the case of violating the rules of distance learning and that of data management.”*

Budapest, March 20., 2020

Prof Attila Szabó MD
President of the Clinical Center