

**CALL FOR APPLICATIONS FOR SUBSIDIZED HOUSING FOR UNDERGRADUATES OF THE
STIPENDIUM HUNGARICUM PROGRAMME
FOR THE 2024/25 academic year**

The Directorate of Dormitories of Semmelweis University, in cooperation with the Center of International Training Programs and with the involvement of the Students of Semmelweis University, invites applications for subsidized accommodation for the academic year 2024/25, based on the Semmelweis University Organizational and Operational Regulations Part III. Student Standards Chapter III.4. Remuneration and Benefits Policy (hereinafter referred to as: RBP).

The call for applications is open to students participating in the Stipendium Hungaricum programme on 1 June 2024 and are in active or passive student status at the university.

The Directorate of Dormitories is responsible for the application procedure.

A successful application will be considered invalid if

- the applicant does not take an active status for the following semester

Semmelweis University offers the subsidized accommodations at the Óbuda Student Hotel (25, Kunigunda útja, Budapest, H-1037; <https://odh.hu/index>):

Application procedure:

The applicant submits the application electronically under the Students' Union – Application - Applications for Subsidized Housing for Stipendium Hungaricum Scholarship Holders menu providing their details.

<https://semmelweis.hu/hok/en/applications/applications-for-subsidized-housing-for-stipendium-hungaricum-scholarship-holders/>

The **Declaration** (see below) must be completed and sent to hok.applications@semmelweis.hu at the same time as the application. If the properly completed and signed document is not sent by the end of the application period, the applicant's application will be invalid.

Application period:

from 4th of July, 2024 (10:00:00) till 12th of July, 2024 (23:59:59).

Additional rules of application

Applicants declare that in case of a successful application, they will enter into a contract with Semmelweis University and Óbuda Student Hotel. It is a fixed term contract for the duration of 1 year and will include the payment of additional fees and it stipulates that the student will not receive the housing allowance if they move out before the end of the fixed term.

The **Declaration** must be completed and sent to hok.applications@semmelweis.hu at the same time as the application. If the properly completed and signed document is not sent by the end of the application period, the applicant's application will be invalid.

The applicant may also apply to any other Semmelweis dormitory, but in this case you will be placed at the bottom of the waiting list (see the updated waiting list at <https://semmelweis.hu/hok/en/applications/application-for-dormitories/>).

The student has the right to appeal, which they can do within 15 days of obtaining the result by sending an email to hok.application@semmelweis.hu.

After the closing of the application window, the Directorate of Dormitories together with the Social Committee will determine the final shortlist of candidates. Based on the order of application submission, the admission ranking of the Óbuda Student Hotel will be established and the Directorate of Dormitories will notify the students.

Applicants who are not admitted to the Óbuda Student Hotel will be put on a waiting list. As soon as accommodation at the Óbuda Student Hotel becomes available, it will be offered to the student at the top of the waiting list.

Students admitted successfully to the Óbudai Diák Hotel may cancel their place without any consequences within 5 days of the notification of the admission decision in writing via e-mail to nagyistvan.csilla@semmelweis.hu . In the event of cancellation after the above indicated deadline, the student will be charged the fee for the academic year 2024/2025.

Admitted students must take their place at the Hotel on the date set for moving in. If you are unable to do so, you must inform the Óbuda Student Hotel and the University in writing (nagyistvan.csilla@semmelweis.hu), otherwise your accommodation will be given to another candidate from the waiting list.

Data Management

- Personal data provided during the application process are processed by the Directorate of Dormitories, the members of the Social Committee of the Students' Union as well as

the staff assisting in administrative tasks. These data are and may be used exclusively for the assessment and processing of the submitted application.

- Concerning the management and protection of personal data, applicants may contact the National Authority for Data Protection and Freedom of Information and may also seek judicial remedies.
- Members of the Social Committee of the Students' Union do not make final decisions, they merely offer preliminary opinions on the applications submitted. By accepting the assignment, they also agree to maintain the confidentiality of the personal data they have obtained in the course of their deliberations.

Declaration

I, the undersigned

full name:

gender:

address:

NEPTUN ID:

place and date of birth:

mother's maiden name:

tax identification number:

passport number:

nationality:

as a Stipendium Hungaricum scholarship holder I hereby declare that I am applying for one place at a double room at Óbuda Student Hotel (<https://odh.hu/index>, address: 25-27 Kunigunda útja, Budapest 1037, Hungary) rented by Semmelweis University **for the period from 01 September 2024 to 31 August 2025.**

By signing this declaration, I acknowledge the following:

- The placement is conditional upon my acceptance and signature of a one-year Tenancy Agreement, which I will sign along with my rental receipt.
- I accept and sign a one-year Agreement with Semmelweis University as a condition of my accommodation.
- The rent of the accommodation is 73,300 (i.e. seventy-three thousand three hundred) HUF net per month
- The University is expected to contribute to the rent with the following amount: 16,650 HUF.
- The settlement of the remaining rent is as follows:
 - 40,000 (i.e. forty thousand) HUF/month of the rent will be irrevocably deducted from my housing allowance provided by the scholarship programme on a monthly basis by Semmelweis University between 01 September 2024 and 31 August 2025 or until the scholarship is cancelled
 - The remaining amount of 16,650 HUF/month will be paid through the NEPTUN system, which I will pay myself by the due date. In case of moving out before 31 August 2024, I will take care of the payment of the remaining 16,650 HUF/month.
- The rent of the accommodation will be deducted from my housing allowance even if I move out before 31 August 2025.

I further acknowledge that if the amount required for the full settlement of the debt is not available in the omnibus account maintained in the NEPTUN system, it may be enforced through legal proceedings in accordance with Semmelweis University's Debt Collection Policy.

Done at Budapest,/...../2024

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Signature