



SEMMELWEIS UNIVERSITY

FACULTY OF DENTISTRY

Department of Prosthodontics

Director

PROF. DR. PÉTER HERMANN

Appendix especially for the IV-th year students, in the 2025/2026 1-st semester Gnathology

The Studies and Examination Regulation for the title faculties of the Semmelweis University must be supplemented with the following:

The topics of **Gnathology**: physiological movements and diseases of the human masticatory system, basic knowledge of therapy of temporo - dibular disorders (seminar topics were given: semmelweis.hu/fogpotlastan/oktatas/angol homepage.)

Contact:

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Opening hours of the Secretariat:

Monday: 8:00 – 12:00

Tuesday: 8:00 – 12:00

Wednesday: 8:00 – 12:00

Thursday: 8:00 – 12:00

Friday: Closed

Students are welcomed only in the office hours. Please be aware of it!

Students must attend the weekly practices.

No more than a 25% of the practices are allowed to be missed for any reason – not even with a doctor's note – otherwise the semester will not be accepted.

Doctor's notes can only be accepted after an individual. The medical notes will be sent back to the supervisory section of the issuing medical institutions for verification.

A student is considered **to be late** from the practices if he/she arrives no more than **15 minutes** later than the time set by the timetable. These late arrivals are marked in the attendance sheet and if someone is late three times within a semester, it will be considered an absence. However, if someone is **more than 15 minutes** late from the practice, it will be already registered as an **absence**, but the student will be allowed to attend the practice.

Practical sessions may not be replaced.

Students must arrive for the seminars on time, otherwise they will disturb the lecturer and the audience.

No extra seminars will be provided for missed sessions.

The use of cell phones during the practices is forbidden. If the student uses his / her mobile phone despite the warning of his / her instructor, he / she will be not allowed to continue the practice and will have to leave the room immediately. This is considered as an absence, which is included in the number of absences allowed during the semester. During the practices, students can use tablets, notebooks, and small laptops to take notes.

The use of artificial intelligence is not allowed during the practices, demonstrations and exams. The use of artificial intelligence in the dental machine/devices used for patient care is allowed. Artificial intelligence may be used to assist students' preparation/learning.

Students are **not allowed to bring medical gowns** to the practice sessions or take them from the clinic.

In case of an emergency the **defibrillator** can be found by the main entrance.

The use of personal protective equipment (disposable gloves and face mask) is mandatory throughout the entire territory of the Department of Prosthodontics, including the clinical teaching rooms (211, 213, 214). The Clinic provides these protective equipment for everyone. During practical training, it is forbidden to provide patient care and assistance without the use of personal protective equipment. Anyone who does not comply with the provisions on the use of personal protective equipment may not receive practical training and cannot participate in the treatment of patients.

Written and oral exam during the semester assessment of knowledge:

6 topics per semester are covered in the seminars. The seminars are taught in a blended learning format. 50% of the seminars are online, in weakly rotation, the other 50% is in the form of small group (max. 25-30 participants) classroom training requiring personal attendance.

The online learning module always precedes the personal seminar within the same subject area. The teaching material corresponding to the topics of the seminars is available online in moodle platform.

The course material is assessed and checked during the six two-week seminar blocks using a mobile phone application (Voovo). During each block, groups of questions are opened 3–5 times, each time containing 8–15 questions. These questions may reappear throughout the block; incorrectly answered questions are repeated more frequently by the app. Once a question is answered correctly, the previous incorrect attempt will not reduce the final consistency score. However, the Voovo application also contains a “**Knowledge Score**”, which measures the proportion of correct versus incorrect answers. If this score drops below a critical threshold, students will not be eligible to receive the highest marks—even if their consistency score remains high. As a result, each grade level is defined not only by consistency, but also by a minimum required level of knowledge.

The application sends a push notification to the user's device whenever a new question group becomes available. Until the questions are answered, students also receive daily reminder notifications. Once the two-week block expires, **it is no longer possible to answer the questions.**

Scoring and Conversion Formula

Student performance is measured through an average percentage result recorded in the Voovo app (**Consistency Score**). This semester average is converted into a partial seminar grade using the following formula:

Grade	Consistency Score	Minimum Knowledge Score
1	0% – 49%	min. 0%
2	50% – 63%	min. 40%
3	64% – 76%	min. 50%
4	77% – 89%	min. 60%
5	90% – 100%	min. 65%

The results achieved in the Voovo app and the assessments achieved in the exercises together give the end-of-semester practical assessment result (in percent), in which the Voovo results are weighted at 50%.

Impact on Final Examination

Students whose average scores in the Voovo application (average of Voovo performance over several semesters) are within the top 5 percentage of their class, get the score of 5 (excellent) for one item they have chosen from the drawn ones during the kollokvium.

Practice grade:

During the semester, practical work is assessed by evaluating the waxing of one premolar and one molar tooth (grade 1-5, time spent: 4x45 minutes) and the activity shown during the exercises, with at least 50% completion required for a pass.

At the end of the semester, students receive a percentage grade based on their overall performance, which is calculated from their partial grades for each practical work phase and their activity during the practices. In order to pass the semester, students must achieve a minimum of 50% in their combined practical and seminar performance.

If the end-of-semester result is below 50%, the department will refuse the signature.

The assessment will be graded as "fail" if the number of absences from seminars/practical work exceeds the permitted 25%.

During the semester, three practical sessions will be held to prepare for the end-of-semester exam. Students who receive the highest total score for their practical activities, wax application exercises, developed topics, and test results (up to a maximum of 30% of the class) may declare one of the exam questions as passed with note 5.

At the end of the semester, the student is awarded a final mark based on the average of the grades for each practical stage and the result of the final examination. The final mark is the average of the partial seminar grade and the partial practical grade.

The final mark is unsatisfactory if the average of these components does not reach an average of 2.0.

In case of an unsatisfactory final mark, the signature at the end of the semester will be refused.

The evaluation is graded as "failed" if the student did not participate in even one of the demonstrations and did not make up for it in the substitute opportunities, or if the student's absence from the exercises/ seminars exceeds the permitted 25%.

During the semester, the exam questions will be worked out in three practicals. The students who got the highest total score for their practical activity, the wax-up practical, the elaborated exam questions and their test results (maximum 30% of the students in the course) can be awarded for one of the exam questions with "excellent" grade.

Requirements of an accepted semester (*signature of the lecturer*):

Attendance at seminars requiring personal attendance and attendance at practices is compulsory. No more than 25%-25% of the practices and the seminars requiring personal attendance are allowed to be missed for any reason – not even with a doctor's note – otherwise the semester will not be accepted.

If there are 6 seminars requiring personal attendance per semester, the maximum number of absences from seminars requiring personal attendance is 1.

If there are 7 seminars requiring personal attendance per semester, the maximum number of absences from seminars requiring personal attendance is 2.

In case of absence is above this number, the semester will not be signed by the faculty, which means - according to the current Studies and Examination Regulation (TVSZ)- that the student can not apply for the exam.

In case of an unsatisfactory final mark, the signature at the end of the semester will be refused.

Grading of courses. The possibility and requirements of an offered grade:

During the semester, three practical exercises are held to prepare for the end-of-semester exam. Students who receive the highest overall score for their practical activities, wax application exercises, developed topics, and test results (a maximum of 30% of the class) may declare one of the exam questions as passed with note 5.

Raised kollokvium: oral examination

The kollokvium is graded on a scale of 1-5. Oral examination based on theoretical questions.

Students whose average scores in the Voovo application (average of Voovo performance over several semesters) are within the top 5 percentege of their class, get the score of 5 (excellent) for one item they have choosen from the drawn ones during the kollokvium.

No offered grade.

The use of artificial intelligence is not allowed during the exam.

Students who are using forbidden items or electrical devices during exams – such as mobile phones, iPods, etc. – will automatically and immediately be discharged from Semmelweis University. By implementing this rule, we wish to preserve the academic and material value of the Semmelweis Diploma.

Students may work in the Student's Scientific Association and the Clinical Talent Development Program after applying.

In the case of suspected use of drugs or mind-altering substances, the steps to be taken and the rules to be followed are as follows:

Internal standards and regulations:

1. According to the Study and Examination Regulations § 29 (3), at lectures, **practical sessions** and seminars, students are required to appear in the prescribed attire and in a state ready for lectures and practical sessions, prepared for the day. In case of suspicion of **inappropriate physical, mental or psychological state** (illness, abnormal fatigue, **medication or other mind-altering substances**, alcohol), **the student must not start or continue the lecture or practical session. The lecturer, the person conducting the session, or in their absence their designated deputy may ask the student to leave the lecture room or the practical/seminar room and shall make a record of the incident.**
2. Pursuant to Article 27 of Act LXXXIV of 2003 on Certain Issues of the Performance of Health Care Activities, the rules applicable to healthcare workers, including the rules on fitness of mental health, shall apply to the assessment of the fitness of students participating in the performance of healthcare activities.
3. The Occupational Safety and Health Regulations of Semmelweis University (Occupational Safety Management Policy, Book I) 2.1.4. The responsibilities of the person exercising the employer's right in the field of occupational safety and health include the following: '(43) If a university citizen is **suspected of being under the influence of a mind-altering substance in the work area** under their control, **they shall notify the police and prohibit the university citizen from working.**'
4. Among the Dean's responsibilities for occupational safety and health, paragraph 2.1.3 of the Occupational Safety and Health Regulations stipulates in paragraph (6) the initiation of disciplinary proceedings against students who violate the occupational safety and health regulations.
5. Furthermore, it is relevant that according to Article 178 (6) of the Criminal Code Act C of 2012, the consumption of drugs is also a criminal offence: "(6) Whoever consumes drugs or obtains or holds a small quantity of drugs for the purpose of consumption, if no more serious offence is committed, shall be punished for a misdemeanour by imprisonment for up to two years."

Under the above rules, in the case of suspicion, the student shall not be allowed to start or continue the practice, the person conducting the session shall ask them to leave, and simultaneously

- a record of the suspicion and the measures taken shall be made,
- the police must be informed in accordance with the provisions of the Health and Safety at Work Regulations,
- and
- the person entitled to initiate disciplinary proceedings against the student must be notified, who is the Dean of the Faculty concerned or the Chair of the Doctoral Council,

as provided for in Article 6(2) of the Student Disciplinary and Compensation Regulations.

The procedure for writing a thesis (in the ascending system starting from the academic year 2022/2023) is as follows:

Current procedure of the faculty:

<https://semmelweis.hu/fok/oktatas/altalanos-informaciok-a-hallgatok-reszere/szakdolgozat-2/>
<https://semmelweis.hu/registrar/dentistry/thesis-related-dentistry/>

- 1.) According to the procedure, the student chooses a topic and a supervisor in the 7th semester. The documentation of the topic selection is signed by the supervisor and the year coordinator.
- 2.) In the 8th semester, by May 31, the student compiles and presents the table of contents and a tentative bibliography to the supervisor. The supervisor reviews it within 10 working days and designates which chapters should be written for the 1st, 2nd, and 3rd consultation according to the schedule.
- 3.) In the 9th semester, by September 30, the student submits the full content of the predetermined first section of the thesis to the supervisor for evaluation. The evaluation will be completed within 10 working days.
- 4.) In the 9th semester, by October 31, the complete content of the predetermined second section of the thesis, along with the revisions of the first section, is submitted to the supervisor, who will evaluate it within 10 working days.
- 5.) In the 9th semester, by November 30, the complete content of the predetermined third section of the thesis, along with the revisions of the second section, is submitted to the supervisor, who will evaluate it within 10 working days.
- 6.) This leaves the student with 2 months for further formatting and content revisions until the deadline of February 15th.

Budapest, 1 September 2025

Prof. Dr. Péter Hermann
Director

