



SEMMELWEIS UNIVERSITY

FACULTY OF DENTISTRY

Department of Prosthodontics

Director

PROF. DR. PÉTER HERMANN

Appendix especially for the III. year students in the 2025/2026. 1-st. Semester

According to the Studies and Examination Regulation regarding to predecessor in title faculties of the Semmelweis University the rules of students' activity is completed with the followings:

The topic of Odontotechnology and Prosthodontic Preclinical Course: Principal aim of this special education is to provide the students with a professional preclinical theoretical and manual exercise, used in the prosthodontics treatment procedures. It consists of the simulation of the clinical and technological stages on phantom heads.

Contact:

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Opening hours of the Secretariat:

Monday: 8:00 – 12:00

Tuesday: 8:00 – 12:00

Wednesday: 8:00 – 12:00

Thursday: 8:00 – 12:00

Friday: Closed

Students are welcomed only in the office hours. Please be aware of it!

Attendance on practices and lectures, replacement in case of missed sessions:

Attendance is **compulsory** at the practical sessions. In relation to the subject, the allowed number of absences is 25% from the practical sessions too. The amount of absences may not exceed 25%, even with sick notes.

Eventual sick notes are transferred to the issuing medical facilities for verification.

A student is considered to be late from the practices if he/she arrives not more than 15 minutes later than the time set by the timetable. These late arrivals are marked in the attendance sheet and if someone is late three times within a semester, that is considered to be an absence. However, if someone is more than 15 minutes late from the practice is already registered as an absence.

The use of cell phones during the practices is forbidden. If the student uses his / her mobile phone despite the warning of his / her instructor, he / she will be not allowed to continue the practice and will have to leave the room immediately. This is considered as an absence, which

is included in the number of absences allowed during the semester. During the practices, students can use tablets, notebooks, and small laptops to take notes. Practical sessions may not be replaced.

The use of artificial intelligence is not allowed during the practices, demonstrations and exams. The use of artificial intelligence in the dental machine/devices used for patient care is allowed. Artificial intelligence may be used to assist students' preparation/learning.

Form of midterms – assessment of knowledge:

Compulsory written tests are carried out at least two-times in the semester, satisfactory grades can be given in case of a result of at least 50% or above.

Midterms will be held in the 5th. Retaking the midterm (or in case of no show, supplementing) is possible twice during the semester. Openings for retaking will be given in the 11th, 12th and 13th weeks.

The notes for the midterms are graded as follows:

- 1: - 49%
- 2: 50% - 63%
- 3: 64% - 76%
- 4: 77% - 89%
- 5: 90% - 100%

In case of an unsatisfactory result there are two possible times for the replacement.

Practical work is also ranked at the end of the given working phase.

During practice sessions, any missed practical section marks can be made up after prior consultation/agreement, but they cannot be improved.

The practice leader prepares digital photodocumentation of the practical works.

The final mark is graded according to the average of the practical work and theoretical skills of the student. The averages of the midterms and of the practical work has to be at least 2,0.

In case of an unsatisfactory end final mark, the signature at the end of the semester will be refused.

Failed demonstration means, that a student receives an unsatisfactory evaluation for a demonstration (midterm exam) written in a particular topic despite the two retakes.

In case one of the practical grades is unsatisfactory after the replacement/correction, the signature at the end of the semester will be refused

The evaluation is graded as "failed" if the student did not participate in even one of the demonstrations and did not make up for it in the substitute opportunities, or if the student's absence from the exercises exceeds the permitted 25%.

Requirements of an accepted semester (*signature of the lecturer*):

No more than 25% of the practices are allowed to be missed for any reason otherwise the semester will not be accepted. According to the Study and Exam Regulation the exam may not be taken if the student fails to obtain such a signature.

In case of an unsatisfactory final mark, the signature at the end of the semester will be refused.

In case one of the practical grades is unsatisfactory after the replacement/correction, the signature at the end of the semester will be refused

Requirements of the exam:

Oral final exam, with three topics; and Hungarian Language Exam

Practical final exam in the 14th week of the semester

Students whose average scores in the Voovo application (average of Voovo performance over several semesters) are within the top 5 percentage of their class, get the score of 5 (excellent) for one item they have chosen from the drawn ones during the final exam.

In case of unsatisfactory mark of any part of the exam, the student has to take the whole exam again.

Grading of courses. The possibility and requirements of an offered grade:

The final mark is graded according to the average of the practical and theoretical skills of the student. The averages of the midterms and of the practical work has to be at least 2,0.

No offered grade.

The use of artificial intelligence is not allowed during the exam.

Students who are found at exams possessing forbidden items, including electrical devices, such as mobile phones, ipods, etc. will automatically and immediately be discharged with disgrace from Semmelweis University. By implementing this rule, we wish to preserve the academic and material value of the Semmelweis Diploma.

In case of emergency **defibrillator** can be found at the main entrance.

Budapest, 8 September, 2025

Prof. Dr. Péter Hermann
Director

