

User's Guide
Aptitude Occupational Health Examination Organizer Application for
upper-year students
at the Faculty of Health Sciences

You are legally obligated to complete an aptitude test. To register for this test, you must use the **Aptitude** Application. Appointments for the test can only be scheduled through the Aptitude Application; telephone or alternative booking methods are not available.

Important information about using the application:

I. IF, ON THE DAY OF THE OCCUPATIONAL HEALTH EXAMINATION, YOU POSSESS:

Chest X-ray examination results conducted within 365 days leading up to the occupational health examination date AND full laboratory test results (*complete blood count, liver and kidney function assessment, and a comprehensive urinalysis*) obtained within 90 days prior to the examination. (Please note that results from international sources will only be accepted if they are in English, German, or Hungarian.)

I.1 To complete the form, you must input the dates of issuance for your medical examination results into the system;

- if you fail to provide a valid date in the system or if your results are not valid on the day of the Occupational Health examination, or
- if your laboratory report lacks any of the following components: a complete blood count, liver and kidney function assessment, or a comprehensive urinalysis,

you will be required by the medical professional to undergo a preliminary examination (chest X-ray and/or full laboratory tests). In such cases, you must also repeat the Occupational Health examination, contingent upon the availability of open appointment slots.

The system's calendar will not permit the recording of a result date outside of its validity period on the day of recording. It will also alert you if there are no available Occupational Health examination slots within the specified validity period. In such circumstances, please follow the instructions outlined in point II.

I.2 After entering both valid result data, the system can schedule an appointment for your Occupational Health examination. Appointments can be booked starting from the 2nd day following the recording of your results to allow for sufficient time to prepare your file.

II. IF, ON THE DAY OF THE OCCUPATIONAL HEALTH EXAMINATION, YOU DO NOT POSSESS:

Chest X-ray examination results conducted within 365 days leading up to the occupational health examination date and/or full laboratory test results (*complete blood count, liver and kidney function assessment, and a comprehensive urinalysis*) obtained within 90 days prior to the examination.

- II.1 You are required to schedule an appointment for the necessary preliminary examination (chest X-ray and/or comprehensive laboratory test).
- II.2 Subsequently, you must book an appointment for the primary Occupational Health examination.

Cancellation and Missed Appointment Rules:

- You may cancel a booked appointment at any time through the system. (If you know you cannot attend, please cancel the appointment.) Failure to cancel your appointment will result in the inability to book another appointment for the same examination.
- If you cancel a preliminary examination and have already scheduled an appointment for the main examination, the cancellation will automatically apply to the main examination appointment as well.
 - o If you subsequently book a new appointment for the canceled preliminary examination, you must also book a new appointment for the main examination.
 - o If you cancel the preliminary examination because you are opting for an external service provider to conduct it, you must declare this as described in point I. Afterward, you must schedule a new appointment for the main examination.
- Following the booking or cancellation of your appointment, you will receive a confirmation email containing the information you have provided or selected, including the time and location of the test.
- Failure to cancel and attend an Occupational Health appointment will be recorded in the system by the doctor.
- The application maintains a log of your activity, which you, the doctor, and the education administrator of the faculty can access for retrospective review.

Further Useful Information:

- Chest X-ray, laboratory tests (*full blood count, liver and kidney function, full urinalysis*), and VDRL serology test results are available within 2 days.
- The fecal bacteriological test necessitates a 14-day incubation period.

The system will propose available appointment dates for the Occupational Health examination, taking into account these result availability periods.

(Kindly note that the VDRL serological test and the stool bacteriological test are only mandatory for students participating in an obstetric or pediatric practice, and both remain valid for 30 days.)

For the Occupational Health examination, please adhere to the following guidelines:

- Ensure you arrive at least 10 minutes before your scheduled appointment time.
- **Carry a printed copy of any required medical results, if applicable.** (Failure to provide valid medical records during the aptitude test will result in further action ordered by the doctor.)
- **Have your identity card, address card, and health insurance card with you in case you are asked to provide them.**

Please wait in the corridor; the Occupational Health Service (OHS) staff will call you when it's time for your appointment. We appreciate your patience in advance.

If you arrive late for your aptitude test, your appointment will not receive priority, and the doctor is not obligated to reschedule it.

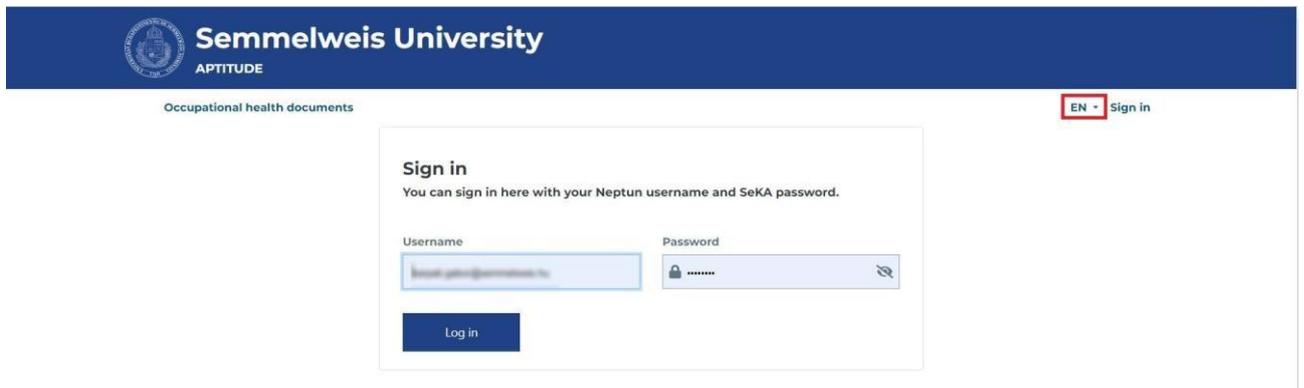
If you are late for the appointment and decide to wait during office hours, please be aware that this does not guarantee that your examination will proceed as scheduled. If your examination cannot take place, the doctor will indicate it in the system, and you will receive an email notification. In such cases, you will need to book another appointment through the application.

PLEASE REMEMBER:

In accordance with the law, failing an aptitude test or receiving an unsuitable qualification renders you ineligible for employment or engagement in any work-related activities.

Instructions for use (You can read the individual explanatory texts above the relevant image.)

You can access the application with your SeKA (NEPTUN code) ID and SeKa password (used in Moodle).



You can register for an X-ray, laboratory test (preliminary examinations) and Occupational health examination by clicking on the "Register for a new examination" link.



In the pop-up window, click on the "Chest X ray" tile.

Request a new examination

These preliminary examinations are required for the main examination below. If you already have medical records for these examinations, you may go to the main examination without preliminary examinations.

Chest X-ray

Laboratory test (full blood count, liver and kidney function, full urinalysis)

Main examination (If you have all the medical records for the above preliminary examinations, you may go to the main examination)

Aptitude test (It cannot be booked until you have declared all preliminary examinations or until you have a valid main examination.)

Then in the form that appears

- either enter the date of the chest X-ray and press the “Save”, then the “Back” button.

Chest X-ray medical record date (It must be valid within 365 days of the day of the FEÜ exam!)

If you do not have such valid medical records or you want a new examination, leave the field empty or delete its contents!

or proceed to book an appointment for a chest X-ray preliminary examination by clicking on the “Continue to make an appointment” button. (See later.)

When you record the issue date of a medical result record, the system checks whether there is a free Occupational Health examination date within the validity period of the record. If not, the system warns you that you will not be able to use your result report because it is no longer valid at the time of the Occupational Health examination, so proceed to book a chest X-ray. (See later.)

Please enter the date of issue of your medical records. Otherwise:

Chest X-ray medical record date (It must be valid within 365 days of the day of the FEÜ exam!)

If you do not have such valid medical records or you want a new examination, leave the field empty or delete its contents!

[Continue to make an appointment](#)

If you have a valid chest X-ray, you will see this image after saving. Use one of the two buttons in red to go back to “Request a new examination”.

My cases

Examination validity

Chest X-ray Validity of medical records - 2024-09-03

+ Request a new examination

Vizsgálataim

FEÜ dokumentumok Felhasználói útmutató Felhasználói visszajelzés

HU - Tesztli Hallgatói

Amennyiben már rendelkezik érvényes vizsgálattal, nem kell újból elmennie. Amennyiben minden lelete megvan, mehet a fővizgálatra.

Vizsgálatok dátumának felvétele

VISSZA →

Kérjük, hogy adja meg a lelet keletkezésének időpontját! Ellenkező esetben időpontot kell foglalnia az elővizgálatra, amit a "Tovább időpontfoglalásra" gombra kattintva tehet meg.

Mellkasröntgen lelet időpontja (A FEÜ vizsgálat napján 365 napon belüli érvényesség kell)

2023-08-07

Amennyiben nincs ilyen érvényes lelete vagy új vizsgálatot szeretne, hagyja üresen a mezőt, vagy törölje tartalmát!

Figyelem!

Ha

- invalid dátumot ad meg rendszernek és a lelete nem érvényes a FEÜ vizsgálat napján vagy
- az alkalmassági vizsgálaton nem tudja bemutatni az érvényes leleteket vagy
- a labor lelete nem tartalmazza a teljesvérkép vagy a máj- és vesefunkció, vagy a teljes vizelet vizsgálatot,

akkor az orvos elővizgálatra fogja kötelezni és meg kell ismételnie a FEÜ vizsgálatot.

Mentés

APTITUDE

aptitude.szemmelweis.hu/diak/kereimeim

Semmelweis Egyetem
APTITUDE - FOGLALKOZÁS-EGÉSZSÉGÜGYI VIZSGÁLTASZERVEZŐ ALKALMAZÁS

Automatikus kiépítés: 00:18:59

Vizsgálataim FEÜ dokumentumok Felhasználói útmutató Felhasználói visszajelzés HU - Tesztli Hallgatói

Vizsgálataim

Vizsgálat érvényességek

Mellkasröntgen lelet érvényesség - 2024-08-06

Új vizsgálatra jelentkezés

Az oldal cookie-kat használ! További információ

A pop-up window in green indicates that you have made the first result report or booked an appointment for a chest X-ray. Now click on "Laboratory test".

Request a new examination

These preliminary examinations are required for the main examination below. If you already have medical records for these examinations, you may go to the main examination without preliminary examinations.

Chest X-ray

Laboratory test (full blood count, liver and kidney function, full urinalysis)

Main examination (If you have all the medical records for the above preliminary examinations, you may go to the main examination)

Aptitude test (It cannot be booked until you have declared all preliminary examinations or until you have a valid main examination.)

Then in the form that appears

- either enter the issue date of the laboratory test result and press the "Save" button and then press the "Back" button.
- or proceed to book an appointment for a laboratory test as follows:

Booking an appointment for a preliminary examination (chest X-ray or laboratory test):

First, select the location where you want to be tested (there are two possible locations in the system: Central Laboratory or Rókus Specialist Clinic.)

Book an appointment. If you do not want to book an appointment, click on "My examinations" or on "Back".

Booking appointment for Chest X-ray BACK →

First, please select an examination location, then the available dates will be displayed in the calendar.

I subscribe to the 'Free Appointments Again' newsletter.

Choose a room from the dropdown list...

*Consultation room

Choose a room from the dropdown list...
 Choose a room from the dropdown list...
 Central Lab.

First available date: Central Lab. - 2023-09-13 08:00:00

Appointment booking

September 4 – 8, 2023 today < >

	Monday Sep 4	Tuesday Sep 5	Wednesday Sep 6	Thursday Sep 7	Friday Sep 8
all-day					

Use the scroll buttons on the calendar. Then select the day and time slot, i.e., click on the time slot you want to register for. Click on the "Register for time slot" button on the left to book your appointment.

Booking appointment for Chest X-ray BACK →

First, please select an examination location, then the available dates will be displayed in the calendar.

I subscribe to the 'Free Appointments Again' newsletter.

Choose a room from the dropdown list...

*Consultation room

Central Lab.

23 Available appointments with these parameters. Please scroll down to see the appointments.

Address: 1066 Budapest, Őllői út 78.
 Time: 13. september 2023, 08:40 - 09:00

Book

First available date: Central Lab. - 2023-09-13 08:00:00

Central Lab.

September 11 – 15, 2023 today < >

	Monday Sep 11	Tuesday Sep 12	Wednesday Sep 13	Thursday Sep 14	Friday Sep 15
all-day					
8am			08:00 - 08:30		
8:30am			08:30 - 09:00		
9am			09:00 - 09:30		

After booking an appointment, the “My cases” page shows in green that you have a valid appointment. The system will send you an email shortly to confirm your reservation. (You can cancel your appointment using the link in the bottom left corner.)

The screenshot shows the 'My cases' header in a dark blue box. Below it is a blue button with a plus sign and the text 'Request a new examination'. Underneath is the year '2023'. A vertical line separates the header from the case details. The details include: 'Type of examination: Chest X-ray' (with 'Chest X-ray' in green), 'Case initiation: 06. september 2023.', and a 'Booked appointment' entry for '13. september 2023, 08:20 - 08:40' which is highlighted with a red box. Below the appointment is a link: '(Click here if you want to cancel your appointment!)'.

Booking an appointment for the main examination (occupational health examination):

Now on the “My cases” page click again on the "Request a new examination" link in order to book an appointment for the Occupational Health examination.

The screenshot shows the 'My cases' header in a dark blue box. Below it is a blue button with a plus sign and the text 'Request a new examination'.

Click on the “Aptitude test” button.

The screenshot shows a form titled 'Request a new examination'. It contains a paragraph of text: 'These preliminary examinations are required for the main examination below. If you already have medical records for these examinations, you may go to the main examination without preliminary examinations.' Below this are two green buttons: 'Chest X-ray' and 'Laboratory test (full blood count, liver and kidney function, full urinalysis)'. Below these is another paragraph: 'Main examination (If you have all the medical records for the above preliminary examinations, you may go to the main examination)'. At the bottom of the form is a grey button labeled 'Aptitude test', which is highlighted with a red border.

and book an appointment (in the same way as you have already done for the laboratory test) by clicking on the "Continue to make an appointment" button.

Validity summary of examinations

BACK →

Chest X-ray Booked appointment: 2023-09-13 08:20	Laboratory test (full blood count, liver and kidney function, full urinalysis) Booked appointment: 2023-09-13 12:00
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[Continue to make an appointment](#)

Cancellation of an appointment:

At the bottom of the list of appointments marked in green, you will find the appointment cancellation function:

Type of examination: **Chest X-ray**

Case initiation:
06. september 2023.

Booked appointment - 13. september 2023. 08:20 - 08:40

[\(Click here if you want to cancel your appointment!\)](#)

Be careful when cancelling an appointment, because if you have booked the Occupational Health examination and cancel a preliminary examination, you will also cancel the Occupational Health examination booking, as you cannot go to the main examination without the preliminary examination.

A(z) aptitudeteszt.semmelweis.hu közlendője

Boo

Are you sure? It also cancels the booked date of the main examination, if it has a booked date.

OK Mégse

13. september 2023. 08:20 - 08:40

Central Lab.
1086 Budapest, Üllői út 78.

Cancel appointment

It also cancels the appointment of the main examination

Üllői út 78
Budapest, Üllői út 78, 1082

View larger map

Map showing the location of Üllői út 78 in Budapest, Hungary. Landmarks include Papp László S Arena, Arena Mall, HUNGEXPO Zrt, PEOPLE'S PARK, and Gyárdu.