

Provisional Election Regulations of the Students' Union of Semmelweis University

Preamble

In agreement with the rector of Semmelweis University, with respect to the provisions of Section (1) of Article 60 of Act CCIV of 2011 on national higher education (hereinafter referred to as Nftv.) and the Election Code of the National Conference of Students' Unions (hereinafter referred to as HÖÖK), in order to restore the legitimate operation of SE HÖK the Students' Union of Semmelweis University (hereinafter referred to as SE HÖK) hereby frames these Regulations to determine provisional rules that shall govern the election of the members of the General Meeting of Delegates of SE HÖK.

General provisions

Article 1 The election procedure for the election of the General Meeting of Delegates of SE HÖK (hereinafter referred to as election procedure) shall be announced by the Rector.

Article 2 (1) Under the election procedure, every student with active student status in the first term of the academic year of 2015/2016 at the University shall have the right to elect, and be eligible for election, provided that each student shall act as a candidate only in one Faculty as irrespective of the number of Faculties the student may conduct studies at.

(2) The election procedure shall be directly and electronically arranged on the interface of the NEPTUN educational administrative system.

(3) The election procedure shall be arranged separately at each Faculty, and then the Faculties shall have the right to send delegates to the General Meeting of Delegates of SE HÖK in proportion of their respective headcounts of students in the total number of students at the University. The numbers of mandates belonging to the individual Faculties shall be specified in Appendix 1.

(4) Each student has the right to cast a vote at the Faculty that his or her major belongs to, or in case the student has student status at more than one Faculty, then he or she is entitled to cast a vote at each of the Faculties concerned.

(5) During the election of the members to the General Meeting of Delegates, the candidate(s) having been given the largest number of votes shall be granted mandates in the number defined in these Regulations.

(6) The election procedure shall be deemed as valid only if at least 25% of the full-time students who have the right to vote at each Faculty – i.e. corresponding to the conditions set out in Section (1) – participate (cast votes) in the election procedure.

(7) The regularity of the election procedure shall be supervised by a 3-member Election Committee to be appointed by the Rector, Chancellor and the HÖÖK President.

(8) The mandates of the General Meeting of Delegates of SE HÖK shall be valid from the date following the day of their election until the establishment of the new By-Laws of SE HÖK, and at the latest until 31 May 2016.

Announcement of the election and registration

Article 3 (1) The election procedure shall be announced by the Rector of SE so that there shall be at least 8 business days for registration.

(2) Valid registration shall be conditioned on

- a) completion and execution of the registration form
- b) certificate of active student status that shall be issued by the Registrar's Office, and be valid for the first term of the academic year of 2015/2016 (certificate of student status)
- c) curriculum vitae
- d) letter of motivation
- e) written letter of commendation from at least 2% of the students having the right to vote at the candidate's Faculty.

(3) If the conditions set out in Section (2) are not satisfied, the registration shall be disapproved.

(4) The Election Committee shall decide on the compliance of the registrations.

(5) The submitted applications shall be publicly available for inspections, they shall be disclosed publicly by the candidates in the locally customary manner, or the candidates shall ensure their accessibility in any other manner.

Article 4 (1) The commendations described in Paragraph e) of Section (2) of Article 3 shall be collected on the dedicated commendation forms affixed with the stamp of the Legal and Administrative Directorate General from the day of the announcement of the election until the deadline of registration.

(2) The students are entitled to give written commendations up to the number of commendations corresponding to the number mandates that can be granted at the Faculty that their respective majors belong to by giving only one commendation to each student concerned.

(3) Commendations shall be collected by making the identity of the person giving the commendations identifiable, otherwise the given commendation may not be deemed as valid.

(4) The Election Committee shall request the presentation of the list of students in active student status from the Registrar's Offices of the individual Faculties in order to check the commendation forms.

Election Committee

Article 5 (1) The Election Committee shall be a body consisting of 3 persons, and its members shall be appointed in the manner described in Section (7) of Article 2 herein.

(2) The Election Committee shall be responsible for supervising the regular implementation of the election procedures, and in this context it shall review complaints relating to the election procedure.

(3) The Election Committee shall form a quorum in case all the three members are present. The Election Committee shall pass its decisions by means of simple majority voting.

(4) The Election Committee shall communicate its decisions to the persons concerned in writing, within 3 business days.

Establishment of the results of voting, election

Article 6 (1) Votes shall be cast electronically, on the interface of the NEPTUN educational administrative system.

(2) For the purpose of the election procedure, each student shall have 1 vote. Students shall cast their votes by using their student ID codes and passwords, via the interface of the educational administrative system.

(3) The mandates shall be granted separately at each Faculty, in the decreasing order of the number of votes, with respect to the number of mandates specified in Appendix 1.

(4) The number of votes shall be summed up by the NEPTUN system, and the related statement shall be sent to the Election Committee.

(5) The Election Committee shall establish the final result of the election procedure on the basis of the data made available.

(6) The Election Committee shall take minutes of the result of the election that shall be disclosed publicly at all the Faculties.

(7) The minutes shall describe the following details:

- a) number of all the votes cast, their percentage ratio to the total number of students with the right to vote,
- a) number of all the validly cast votes, their percentage ratio to the total number of students with the right to vote,
- c) number of the votes cast for the individual candidates,
- d) names of the students having secured mandates
- e) description of the available legal remedies
- f) signatures of all the members of the Election Committee
- g) date
- h) location.

Legal remedies

Article 7 (1) Against the decision of the Election Committee, any person concerned in such a decision may lodge an appeal to the Election Committee of Second Instance within 5 days following the day when he or she receives or otherwise becomes aware of the decision.

(2) No decision of the Election Committee may be challenged beyond 20 days following the adoption thereof.

Election Committee of Second Instance

Article 8 (1) The Election Committee of Second Instance shall review appeals submitted against the decisions of the Election Committee.

(2) Members of the Election Committee:

a) SE's Rector

b) SE's Chancellor

c) President of HÖÖK.

(3) The Election Committee of Second Instance shall review the appeals within 5 business days following their receipt.

(4) To any issue not regulated herein, the provisions pertaining to the Election Committee shall be appropriately applied.

Appendix 1

Number of the members that can be delegated by the General Meeting of Delegates by the individual Faculties

SE ÁOK: 10 persons

SE ETK: 8 persons

SE EKK: 2 persons

SE FOK: 3 persons

SE GYOK: 3 persons

in total: 26 persons

The basis of the calculation shall be the headcounts of students at the individual Faculties. Each group of 400 students started shall delegate 1 member to the General Meeting of Candidates. When the number of students is smaller than 400 one person may be delegated, whereas over 4000 students no further mandates may be granted.