

## Exam rules during the distance learning period

### § 1. Mode of the exam

(1) Remote oral examination is performed using the Zoom teleconferencing interface program. The department will send a Zoom Invitation to the candidate via the Neptun message system between 4pm and 8pm the day before the exam.

(2) For the exam the candidate should show up with an ID card or passport to identify themselves.

(3) The candidate is obliged to convey a real-time, live image of themselves during the entire duration of the examination, in which the candidate can be clearly identified and the space behind them can be seen.

(4) Before the start of the examination, the candidate shall make a statement that he / she is familiar with, and accepts the present regulations of the remote examination, and accepts that the examination takes place on a given electronic interface, the operation of which he / she is aware of. The following statement must be accepted by the candidate:

"I declare that I have read and understood the contents of the exam regulations issued by the Institute, which do not require the physical presence of students.

I declare that I have logged in to the Zoom exam system with my own username (Neptun code) and password and will take the exam in my own name. I acknowledge that I have received adequate information about the management of the examination system, and I declare that I am familiar with the use of the examination system and have created the necessary technical conditions for its operation. I further declare that I will not seek any unauthorized assistance during the exam, the answers reflect my own knowledge. I accept that if it is proven otherwise in the future, this will result in an insufficient examination mark in accordance with the relevant provisions of the Study and Examination Regulations and the Disciplinary and Compensation Regulations, and disciplinary proceedings may be instituted against me. "

(5) During the exam no other application other than the Zoom client may be running on the device used for communication.

### § 2 The conditions of the remote exam and the relevant data protection restrictions

(1) In the case of a distance examination, the student must take the examination in conditions which are suitable for the examination to take place smoothly, without interference and with the necessary technical conditions. During the distance exam, both the instructor and the student are obliged to provide their own technical equipment.

(2) The candidate may not use a headset or headphones / earphones during the distance examination.

(3) The examiner may not collect information or take into account any circumstances arising from the candidate's living space, may not check the candidate's personal environment, including personal data, and may not violate the candidate's human dignity during the remote examination.

(4) The examiner shall require the candidate to use a device / system / application / connection that is suitable for the examiner to see the full monitor of the candidate's computer or the device used by him / her, i.e. the examiner's computer at the examiner's request.

(5) A video of the exam will be recorded in the Zoom system and chat messages will be recorded, which will be kept for 3 days.

(6) Neither the examiner nor the candidate may transmit, share or make available the communication recorded in the framework of the remote examination to an unauthorized person.

### § 3 Rules for an extraordinary event

(1) If the connection between the candidate and the examiner is broken - that is, the candidate leaves the conference or the video signal is disconnected - the examiner closes the examination with the entry "not appeared". In this case, the number of examination opportunities of the candidate is reduced by one. To prevent this, it is recommended to have a backup secondary connection (e.g. via mobile phone internet sharing).

(2) If the candidate proves on the merits within 3 working days - on the basis of a certificate issued by an official body - that the connection was broken due to force majeure (e.g. power failure), i.e. the error

occurred outside his / her interests, the examination may be repeated if the conditions for the organization of examinations set out in (may be provided during the examination period) are sufficient to pass the examination. The determination of the basis of force majeure is at the discretion of the dean. An application for a declaration of force majeure may not be made after the end of the examination period.

#### § 4. Ethical norms of the distance exam

1. The candidate shall report on his / her preparedness to the best of his / her knowledge, in accordance with the principles of due process.

(2) The examiner is obliged to judge the candidate's readiness to the best of his or her knowledge, while respecting the principles of fair procedure and respecting the candidate's human dignity.

(3) Both the examiner and the examinee are bound by the ethical rules of their profession during the distance examination, and the provisions of the University Code of Ethics, in addition to the rules contained in this instruction, shall govern the conduct within the scope of the distance examination.