**STATEMENT**

This form should be completed, signed and stamped by an authorised representative of an accredited health service institution located in an EU/USA Member State, Norway or Switzerland, providing the traineeship

**I. Data of the state-recognised institute of higher education providing accreditation to the health institution of the traineeship**

Name:

Full address:

Data of state accreditation document

Number:

Date:

**II. Data of the accredited health institution providing traineeship**

Name:

Full address:

Data of accreditation document issued by the relevant state:

Number:

Date:

Data of accreditation

Field (surgery, etc.):

Length (start and expiry):

As the authorised representative of the accredited health service institution providing traineeship, I hereby declare that the data included in this document are true and correct.

I hereby declare, that our Institution is able to ensure the acquirement of the skills in the field of Internal Medicine as defined in the syllabus attached.

**Syllabus for the practice placement in**

**Internal Medicine – 1 month, 168 hours**

*Introduction to the internal medical ward and the hospital.*

*Examination of patient, treatment of assigned patients at an assistant physician level under supervision, according to only partial pharmacological knowledge.*

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*Medical history:*

*- taking medical history of patient, documenting the organised collected information with medical terms.*

*- interpretation of medical history in patient’s documentation (abbreviations, recognition of connection of events)*

*- considering an expected home treatment based on medical history*

*Medication*

*- connecting the name of the patient’s medications with the active ingredients*

*- identifying indication of drugs (in medical history)*

*- setting up a medical treatment plan for the condition indicated upon admission*

*Physical examination*

*- practicing head-to-toe examination and its professional description*

*- practicing targeted examination (e.g. patient with dyspnoea, anaemia, hepatic cirrhosis)*

*- recognising connection between acquired results of physical examination and medical history*

*Practicing the most important medical interventions*

*- Measuring pulse, blood pressure, temperature, weight, blood glucose*

*- Administration methods of medication*

*- Blood sample collection, injection administration, insulin administration, utilisation of pen (perhaps insulin pump)*

*- Prepare and administer infusions with supervision, introduction to transfusion*

*- Utilisation of diagnostic devices (ECG, Doppler, ultrasound, monitor, blood gas)*

*Introduction to patient’s documentation (patient’s chart, medical record, glucose chart, fluid chart, critical patient sheet), individual documentation. Professional demonstration of patient case known and followed by student on clinical rounds.*

*Acquiring skills of communication with patient and relatives, especially of informing patient and confidentiality.*

*Become familiar with informed consents required for interventions, their introduction to patient, obtaining consent.*

*As far as possible, participation in consultations, in imaging diagnostics, in examination with devices, in clinical pathological consultations, especially in case of patient’s known by student.*

*Participation in professional consultations of the institute.*

Name: Signature:

Title/position:

Organisational unit:

Date:

Institute stamp: