

EM I

ANNOUNCEMENTS CONCERNING THE FINAL EXAMINATIONS (regular and FM) in Macroscopic Anatomy and Embryology II. (new curriculum)

Final examinations will start with a written part in the Histology computer laboratory (City Corner Building) starting at 10.30 then continue with and oral/practical part in the dissection rooms of the Anatomy Department on days specified in neptun.

REGISTRATION ISSUES (before the examination)

Only students **whose semester is accepted** may sit for the final examination.

Students with CV semifinal examinations (i.e. registering for a multilevel subject without passing the prerequisite) should pass the semifinal CV exam first and then they may register for the final examination

The topics of the examination cover the subject matter of the two semesters.

Registration has to be done in NEPTUN according to the Study and Examination Policy. Registration closes 24 hours prior to the beginning of the examination (see in NEPTUN).

Absences – no-show at the final examination reduces the remaining examination possibilities and Students will have to pay a missed examination fee via neptun. In case of a health problem, students will have to present **a doctor's note within 3 working days** to be evaluated by the Head of Department. If accepted, the number of the student's examination possibilities will not be reduced.

On the day of the examination

Please gather in front of the Kupola Hall 10 minutes before starting time (**as seen in neptun**).

Please make sure you have the following items on you:

- ID card/student card with a photograph (you may not start the examination without it)
- SeKA login details* (memorize or write them down on a small piece of paper)
- *Students who cannot login /forgot their password will be considered as „absent“ (see above) and have to sit for the examination on a different day
- In case of a retake exam – proof of payment (except for the 1st retake)
- **DRESS CODE – formal** (and according to weather)
- Phones and smart watches have to be stored elsewhere during examinations
- Neither pens nor papers may be with you during the written part
- You cannot take notes or talk to your peers during the examination
- For safety reasons you may keep your valuables (money, cards, IDs, etc) on you, however „large“ items, such as phones (switched off), tablets (switched off) and pencil cases will be collected upon entering the examination room.
- No chewing gum, no food, no drinks are allowed while on the premises

CHEATING

If students are found to use illegal devices or talk to each other during any part of the examination, the examination will be suspended and a disciplinary procedure will follow. The result of the examination is a fail (1) in such a case.

PARTS OF THE FINAL EXAMINATION

WRITTEN PART – Histology laboratory (Students may not leave the room during the test)

The test is composed of 50 simple / multiple choice questions including **Embryology** questions

Writing time: 50 minutes

Following the completion of the test Students may briefly view their results, however, neither questions may be asked, nor notes may be taken during this time. Students may not leave the room before the inspection time expires.

Passing rate: 60% (below 60% =fail, 60%- =satisfactory, 70%- =average, 80%- =good, 90%- =excellent)

- Students with a result below 60% fail the written part, however, they may continue with the practical examination.
- Students failing the examination in a subsequent practical part **may be exempted from the written test during the retake examination ONLY if they gained a good (4), or excellent (5),** result from the written test. These students should present themselves at the dissection room at the beginning of the practical examination on the day of the retake examination.
- **Students with an exemption from the written part earned at the EXAM COMPETITION** will have to present themselves at **12.00 at the** dissection room. Exemptions will expire past the summer examination period (i.e. will not be valid for a CV examination due in the winter examination period).
- In case students would not like to live with the exemption, they should notify the Course Director (Dr Székely) by writing an email 48 hours before the examination.

MACROSCOPY PART (oral examination)

This part is held in the dissection room. Rubber gloves and labcoats are provided by the department. Here the Students are examined on prosections covering the topics discussed during the two semesters.

The subject matter of the oral examination is identical to that of the written examination, including Embryology questions. (For a concise topic list see the Handbook/Requirements).

Further questions other than the identification of the presented specimens may arise, e.g., discussing the theoretical or embryological relevances of a structure. Students may be asked to produce schematic drawings of certain regions as part of the examination.

MARKING SYSTEM

The examination finishes in the Dissection Room, where Students are given a mark calculated from all previously earned marks.

- The written part is calculated in the final mark by 40% and the following oral parts count for the remaining 60%
- Students failing the examination, may repeat the exam once „free”, every further attempt will be charged for (to be paid for in Neptun).
- **„Bonus practical mark”** – this mark will be added to the 3 marks earned during the oral examination. It is calculated from the midterm results - average of the midterm marks as follows: 4 (3+5, 4+4) or 5 (4+5, 5+5). It will be **counted in only if it has a favourable** effect on the final mark of the examination.
- **Retake of a successful examination** - students unhappy with the result of the examination may apply in writing with the Course Director, to retry the examination. They will be registered by the Course Director in neptun.

Please note, that such a retake examination does not necessarily result in a better mark

We wish you a successful examination period!

A. D. Székely

Dr Andrea D Székely
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