

**EM I**  
**ANNOUNCEMENTS CONCERNING THE CV SEMIFINAL EXAMINATIONS**  
**in**  
**MACROSCOPIC ANATOMY AND EMBRYOLOGY I. (new curriculum)**

Semifinal examinations are generally held on Tuesdays and Thursdays starting at 12.00 in the Histology Laboratories then continue with the dissection part in one of the two lecture halls

### REGISTRATION ISSUES

**Registration** has to be done in neptun according to the Study and Examination Policy. Registration is open until 6.00 on the day of the examination. You may deregister from the examination before midnight on the preceding day.

**Absences** – no-show at the semifinal examination reduces the remaining examination possibilities and Students will have to pay a missed examination fee via neptun.  
In case of health problems, students will have to present a **doctor's note within 3 working days** to be evaluated by the Head of Department. If accepted, the number of the student's examination possibilities will not be reduced.

**On the day of the examination, leave your bags in a locker and gather in front of the Histology lab 10 minutes before starting time.** Please make sure you have the following items on you:

**ID card/student card** (you may not start the examination **without it**)  
**SeKA login details** (memorize or write them down on a small piece of paper) \*  
**a pair of anatomical forceps for the Macroscopy part**  
**in case of a retake exam – proof of payment** (except for the 1st retake)

\*Students who cannot login /forgot their password will be considered as „absent” (see above) and have to sit for the examination on a different day

**Phones and smart watches have to be stored elsewhere during examinations.** Neither pens+papers may be with you during the written part. You cannot take notes or talk to your peers during the examination. Students found to use such items or breaking the aforementioned rules will be immediately suspended, the case recorded and the examination is terminated with a fail (1).

*For safety reasons you may keep your valuables (money, cards, IDs, etc) on you, however „large” items, such as phones (switched off), tablets (switched off) and pencil cases will be collected upon entering the examination room.*

**No chewing gum, no food, no drinks are allowed while on the premises**

### PARTS OF THE SEMIFINAL EXAMINATION

**WRITTEN PART – Histology laboratory (Students may not leave the room during the test)**

The test is composed of 40 simple / multiple choice questions including Embryology (20%)

Writing time: 40 minutes

**Passing rate: 60%** (0-23.99 points=fail, 24-27.99=satisfactory, 28-31.99=average, 32-35.99=good, 36-40=excellent)

- Following the completion of the test Students may view their results, however, neither questions may be asked nor notes may be taken during this time. Students may not leave the room before the inspection time expires.
- Students not reaching 60% percent in the written part cannot continue (i.e. fail) the examination and have to leave.
- Students failing the examination in a subsequent practical part may be exempted from the written test during the retake examination **ONLY if they gained a good (4), or excellent (5),** result from the written test. These students should present themselves at 13.00 on the day of the retake examination at the Lenhossék lecture room.
- Students may request in writing to sit for an oral theory exam to replace the written part in case of a 2nd or 3rd retake examination. A request will have to be sent to the Course Director 48 hours before the examination day.

### MACROSCOPY PART

This part is held in the Lenhossék or Huzella Lecture Hall. Rubber gloves and labcoats are provided by the department.

Here the Students are examined on prosections in the following topics:

- Upper and lower limbs
- Trunk (thorax and abdomen including the inguinal canal)
- Head and neck (including the skull)

Further questions, other than the identification of the presented specimens, may arise, e.g. discussing theoretical or embryological relevances. Students may be asked to produce schematic drawings of certain regions as part of the examination.

### MARKING SYSTEM

**The examination finishes in the Lecture Hall, where Students are given a mark calculated from the all results.**

- If one part of an examination results in fail (1), the entire examination is terminated with a fail (1).
- In case the result of one of the parts is **1/2**, the overall result of the examination CANNOT be better than a pass (2). This mark can only be earned once during the examination.
- **Students failing the examination, may repeat the exam once „free”, every further attempt will be charged for.** The total number of examination seats is set (200% of the number of students in a given course), therefore the number of examination seats will not be increased\*.
- **Retake of a successful examination** - students unhappy with the result of the examination may apply in writing with the Course Director, to retry the examination. They will be registered by the Course Director in neptun.
- ***Please note, that such a retake examination does not necessarily result in a better mark.***
- Students may request in writing to sit for ***an oral theory exam to replace the written part*** in case of a 2nd or 3rd retake examination. A request will have to be sent to the Course Director 48 hours before the examination day.
- **Technical problems** concerning registration or deregistration via the neptun system are beyond the scope of the Department, Students should seek help from the neptun group of the Secretariat.
- The Registrar of the English Secretariat is not entitled to register or deregister students with the only exception of using the 4th chance upon getting the Dean's permission.

We wish you good health and a successful examination period!

Dr Andrea D Székely  
Associate Professor, Course Director