

ED II

ANNOUNCEMENTS CONCERNING THE SEMIFINAL EXAMINATIONS in

Microscopic Anatomy and Embryology II.

*Final examinations are held in the Histology computer laboratory on selected Mondays starting at **8.00** (as appears in neptun)*

REGISTRATION ISSUES (before the examination)

Registration has to be done in Neptun according to the Study and Examination Policy.

- **Registration** is open until 6.00 on the day of the examination. You may deregister from the examination before midnight on the preceding day.
- **Absences** – *no-show* at the semifinal examination reduces the remaining examination possibilities and Students will have to pay a missed examination fee via Neptun. In case of health problems, Students will have to present a doctor's note within 3 working days to be evaluated by the Head of Department. If accepted, the number of the Student's examination possibilities will not be reduced.
- **Technical problems** concerning registration or deregistration via the neptun system are beyond the scope of the Department, Students should seek help from the Neptun group of the Secretariat.
- The Registrar of the English Secretariat is not entitled to register or deregister students with the only exception of using the 4th chance provided by the Dean of the Faculty (i.e. Dean's chance, „golden” chance).
- The total number of **examination seats** is set (200% of the number of students in a given course), therefore the number of examination seats will not be increased.
- **Retake of a successful examination** - Students unhappy with the result of an otherwise successful examination may apply in writing with the Course Director, to retry the examination. They will be registered by the Course Director in neptun. Please note, that such a retake examination does not necessarily result in a better mark
- *According to the 10. § (3) of the present regulation (E/21/2020. (XI.26.) issued by the Rector of Semmelweis University concerning visits to the University Campus, an examination may only be attempted when the Students have either*
 - *a valid proof of vaccination,*
 - *or a medical certificate of proving recovery from COVID19 during the preceding 3 months,*
 - *or a negative antibody test done in the preceding 24 hours.*

*Without one of the aforementioned documents at hand (**no photos are accepted**) the exam cannot be attempted and will be recorded in Neptun as an „absence” (no-show).*

On the day of the examination

Please leave your bags in a locker and gather in front of the Histology lab 10 minutes before starting time (as seen in Neptun). Please make sure you have the following items on you:

- ID card/student card with a photograph (you may not start the examination without it)
- In case of a retake exam – proof of payment (except for the 1st retake)
- Phones and smart watches have to be stored elsewhere during examinations
- **DRESS CODE** – formal (black and white)
- For safety reasons you may keep your valuables (money, cards, IDs, etc) on you, however „large” items, such as phones (switched off), tablets (switched off) and pencil cases will be collected upon entering the examination room.
- **Rubber gloves and masks should be worn at all times.**
- Rubber gloves are provided by the department
- **No chewing gum, no food, no drinks are allowed while on the premises**

PARTS OF THE FINAL EXAMINATION

WRITTEN PART (*Students may not leave the room during the test*)

The test is composed of 40 simple / multiple choice questions

Writing time: 40 minutes

Passing rate: 20 points = 50%

(0-50%-fail, 50% -satisfactory, 65% -average, 75% -good, 85% -excellent)

- Following the completion of the test Students may view their results, however, neither questions may be asked nor notes may be taken during this time. Students may not leave the room before the inspection time expires.
- Students not reaching 50% percent in the written part cannot continue (i.e. fail) the examination and should leave. The mark will be recorded in Neptun.
- Students will fail the examination at the practical part if one partial mark is a fail (1). The mark will be recorded in Neptun. Students will have to repeat the unsuccessful examination.
- Students failing the examination during the practical part may be exempted from the written test during the retake examination only if they gained an average (3), good (4), or excellent (5), result from the written test in the present examination period.
- **EXEMPTIONS EARNED IN THE 1ST SEMESTER ARE NOT CONSIDERED NOW**

ORAL / PRACTICAL PART

This part is also held in the Histology Laboratory. The oral examination consists of

2 digitized tissue slides (description)

1 theoretical question from the subject matter of the two semesters (the Topic list is the same as in the previous semester)

- Students will be given a short preparatory time (approximately 15 minutes) during which they may take notes and produce drawings
- The oral examination takes place at a digital microscope. Please remember to wear a pair of rubber gloves during the entire examination.
- Further theoretical questions, other than the identification of the presented specimen may arise, including embryological relevances or important aspects of structure and function. Students may be asked to produce schematic drawings of certain structures as part of the examination (e.g. reflexes, cross sections of the brain stem or schematic drawings of developmental stages).

MARKING SYSTEM

The examination finishes in the Histology Laboratory, where Students are given a mark calculated from all the results of both parts of the examination.

- If one part of an examination results in fail (1), the entire examination is terminated with a fail (1).
- Students failing the examination, may repeat the exam once „free”, every further attempt will be charged for (to be paid for in Neptun).

We wish you good health and a successful examination period!



Dr Andrea D Székely
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