

ED I and ED II

regular and FM semifinal examinations

December 1, 2018

TIME AND PLACE

Semifinal examinations are held in the **Histology laboratories** (written test and Histology part) and subsequently in the **Old Dissection Room** (ground floor, Macroscopy part).

Examinations start at 13.00 on the days announced in neptun.

Registration is closed 48 h prior to the examination.

On the day of the examination, leave your bags and coats in a locker and gather in front of the Histology lab 10 minutes before the starting time. Please make sure you have the following items on you:

ID card/student card

SeKA login details (written down on paper – just in case)

1-2 pens

Pair of forceps

Histology notebook

in case of a retake exam – **proof of payment** (except for the 1st retake)

For safety reasons you may keep your valuables (money, cards, IDs, phone etc) on you, however „large“ items, or pencil cases, will be collected upon entering the examination room. Phones and smart watches are not allowed to be with you during examinations.

NO FOOD OR DRINK IS TO BE CONSUMED WITHIN THE EXAMINATION ROOMS

STEPS OF THE SEMIFINAL EXAMINATION

- **Written test** – altogether 40 simple and multiple choice questions (passing rate 60% in both parts)
- **Histology practical test** – 1 slide
- **Embryology oral question (only for ED I)**
- **Anatomy practical test** – identification of structures/organs on prosections together with the relevant theoretical and embryological backgrounds (drawings of certain regions may be required as part of the examination)

WRITTEN TEST

40 questions in Anatomy and Histology for ED I

40 questions in Anatomy, Embryology and Histology for ED II

Time: 50 minutes, then the test is automatically evaluated and graded by the moodle system, the required passing rate is 60%. Students not reaching 60% percent cannot continue (i.e. fail) the examination and should pick up their belongings to leave the room.

RULES AND REGULATIONS DURING THE WRITTEN TEST

- Students entering the examination room will have to switch off their mobile phones and put them down, together with their pencases, in the windowsill or in a place allocated by the teaching staff. Other smart devices, i.e. smart watches, tablets or notebooks should be stored away from the students writing the examination.
- Students using illegal devices, or trying to cheat during the examination will be suspended and a legal procedure will follow.

- The result of the written test makes up for the 50% of the final mark of the examination in case neither of the subsequent exam parts result in a failure. The points of the test will be calculated as decimal numbers using a conversion formula.
- Students may view their tests for a period of 5 minutes following a semifinal examination, or 10 minutes following a final examination, however, neither questions may be asked nor notes may be taken during this time. Please note that students ARE NOT ALLOWED to leave the site of examination before, or during, the viewing period.
- Students failing the examination in a subsequent, practical, part may be exempted from the written test during the retake examination **ONLY** if they gained a good (4), or excellent (5), result from the written test. Nevertheless, on the day of the retake examination they must be present at 13.00, i.e. at the beginning of the examination, irrespective of being exempted from the written test.

In case the examination needs be postponed to the following (spring) examination period as a CV exam, the exemption expires and so the test will have to be written again.

HISTOLOGY PART

• **ED I** Upon finishing the written part, students will be seated by one seat apart and given a sheet of paper containing one Embryology topic (see in the Handbook for the topic list) as well as a number for a Histology slide.

• **ED II** Upon finishing the written part, students will be seated by one seat apart and given a sheet of paper containing the number of one Histology slide.

If the number of students is higher than the available seats (approximately 25 in a room) they will have to wait in the Hall in front of the Histology laboratory's main entrance.

- The numbers on the sheet correspond to the slides to be viewed. Students may only use the sheets given by the department during the preparation time. The slides are the same as those used during the semester, however, the numbers are different. Neither do they correspond to the numbers of slides the students may reach via the distant/home access at the *itc.semmelweis.hu* site.
- Following a short preparation time one of the examiners will examine the students. The identification of tissues/structures is required together with relevant theoretical and embryological backgrounds.
- Presentation of the Histology notebook is not obligatory.
- The Histology (**or for ED I the Histology+ Embryology**) sheets are collected by the examiners, no notes may leave the site of examination.

• **ED I** - students will get **two marks** (between 1-5) during this part of the examination, which are recorded, together with the name of the slide and the title of Embryology topic, on the examination card. If one of the marks is a fail (1), the examination is terminated by a failure (1) and will have to be retaken.

• **ED II** - students will get **one mark** (between 1-5) during this part of the examination, which is recorded, together with the name of the slide, on the examination card. If the mark is a fail (1), the examination is terminated by a failure (1) and will have to be retaken.

MACROSCOPY PART

- Students successfully finishing the Histology part should pick up all their belongings from the Histology laboratory and proceed to the OLD DISSECTION ROOM to continue with the 3rd part of the semifinal examination. They are allowed to have a short break between the two practical parts.
- Rubber gloves and labcoats are provided by the department.
- Students should sit down in the hallway of the dissection room and wait to be examined by a teacher different from the one at the Histology part.
- There is no preparation time while being examined at the prosections. Further questions other than the identification of the presented specimens may arise, e.g. discussing the embryological relevances, or students may be asked to produce schematic drawings of certain regions as part of the examination.

• **ED I** students will be given marks (between 1-5) from the following topics:

Upper limb together with the girdle (bones, joints, muscles, vessels, nerves)

Lower limb together with the girdle (bones, joints, muscles, vessels, nerves)

Bones and spaces of the skull, as well as of the trunk

- **ED II** students will be given marks (between 1-5) from the following topics:

Anatomy of the brain together with the membranes, cranial nerves

Topography of the upper and lower limbs (bones, joints, muscles, vessels, nerves)

Organs of special senses

- If one of the marks is a fail (1), the examination is terminated by a failure (1) and will have to be retaken.

GENERAL RULES AND REGULATION CONCERNING THE GRADING OF THE SEMIFINAL EXAMINATION

- If a part of an examination results in fail (1), the entire examination is terminated with a failure (1).
- In case the result of one of the parts is a „discretionary fail” i.e. ½, the overall result of the examination CANNOT be better than a pass (2). Therefore a 2nd ½ is not „available”, but results in the immediate termination of the examination by a failure (1).
- Examinations can only be retaken following a full 48 h gap between the two examination days, therefore students who fail the examination on a Tuesday cannot repeat the exam at the next occasion on Thursday.

• **ED I** - The prerequisite of registering for Anatomy 2 is a successful examination in Anatomy 1. In case the exam has not been successfully passed in the present examination period it may be postponed without any special permission to the next (spring) examination period as a CV exam, however, only the remaining exam chances can be used. Furthermore it does not mean that the student in case may also register for Anatomy2. To register for Anatomy1 as a CV course parallel to Anatomy2 as a regular course (i.e. applying for a **joint registration**) is **ONLY possible if the average of the 3 midterms is at least 2.00**. Absences are calculated as 0.

• **ED II** - The prerequisite of registering for Anatomy 4 is a successful examination in Anatomy 3. In case the exam has not been successfully passed in the present examination period it may be postponed without any special permission to the next (spring) examination period as a CV exam, however, only the remaining exam chances can be used. Furthermore it does not mean that the student in case may also register for Anatomy4. To register for Anatomy3 as a CV course parallel to Anatomy4 as a regular course (i.e. applying for a **joint registration**) is **ONLY possible if the average of the two midterms is at least 2.00**. Absences are calculated as 0.

- **Retake of a successful examination** - students unhappy with the result of the examination may apply in writing with the Course Director, to resit for the examination. They cannot register in neptun without a prior permission and should bear in mind that a retake of the examination does not necessarily result in getting a better mark.

- **The number and capacity of examination days announced in neptun cannot and will not be further increased.** Technical problems concerning registration or deregistration via the neptun system are beyond the scope of the Department (or the Course Director), student should bear full responsibility for looking after these issues. The Registrar, Ms Andrea Kevi, at the Foreign Secretariat is not entitled to intervene and register or deregister students with the only exception of using the 4th chance upon getting the Dean’s permission.

- **Consultations** (revision): Open dissection room consultations will be available (to be announced later, please keep looking at the homepage) in the NEW DISSECTION ROOMS (top floor). There are no consultations in Histology since students may access the slides via the moodle system.

Dr Andrea D Székely
Associate Professor
Course Director