Information regarding the organization of events at Semmelweis University

(1) For events held at the university, the organizer shall draw the attention of the participants to simple measures that may help to reduce the spread of the virus (no handshake, keeping a well-enough distance, no guests with fever should take part, etc.).

(2) Organize an event only at places where hand washing or hand disinfection and adequate ventilation are provided.

(3) If, due to the new guidelines, the organizers may incur unexpected financial costs, please contact the financial counterparty or the financial administrator involved in the organization of the event to determine the eligibility of any additional costs resulting from the cancellation or modification of the event.

(4) As far as possible, guests from areas affected by the infection should not be received. Those arriving from infected countries must undergo a mandatory quarantine at their place of residence in Hungary for 14 days before attending any university events or classes. This also applies to guests who have only been in the infected area due to a transfer.

(5) The organizer of the event should inform the invitees in advance of the following:
   a) Check out the information on the university's coronavirus website.
   b) Participants with fever and illness should stay at home.
   c) Pay attention to the usual precautionary measures.
   d) Please note that this is a constantly changing health situation and events can be canceled at any time.

(6) The organizers should draw the attention of all participants to the guidelines of our university.

(7) Considerations regarding event venues:
   a) Consider the number of expected participants and choose a place that is large enough to prevent crowding. It is worth considering that the food and drink desks are set up in a scattered way, and that the food and drinks are in separate portions or units and/or in separate water bottles. It is recommended to avoid serving food where many hands may come into contact with it, for example cookies and biscuits.
   b) The authorities do not recommend the use of a face mask for people who are asymptomatic to stop the spread of the virus. This is why there is no need to provide participants with face masks at events.

(8) During the event:
   a) Information boards, posters, possibly information desks, or digital displays should be displayed to alert participants about the precautionary measures to be taken. The University's hand washing video and flowcharts on proper hand washing and alcohol hand disinfection are available at: http://semmelweis.hu/koronavirus/kezhigiene/
   b) Make announcements on what participants can do to protect themselves and prevent the spread of the infection at the beginning and throughout the event.
c) Encourage participants to use other non-skin contact greetings instead of shaking hands.

(9) Specialists at the National Public Health Center (Nemzeti Népegészségügyi Központ) will also provide information on the new coronavirus at any time, 24-hours a day, seven days a week, on 0036 80 277-455 or 0036 80 277-456.